



14 September 2021

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held via the video conferencing platform Zoom on Monday, 20 September 2021 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 16.08.21
- (9) Matters arising from Minutes
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (11) Delegates Reports
- (12) Closed Meeting

Yours faithfully

Rebecca Ryan
General Manager

Meeting Calendar 2021

September

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	20 September 2021	Council Meeting	Online

October

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
10.00am	8 October 2021	Traffic Committee Meeting	Community Centre
2.30pm	8 October 2021	Upper Macquarie County Council Meeting	Kelso
5.00pm	14 October 2021	Cemetery Forum	Community Centre
5.45pm	14 October 2021	Access Advisory Committee Meeting	Community Centre
6.00pm	18 October 2021	Council Meeting	Community Centre

November

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
9.00am	10 November 2021	Audit, Risk and Improvement Committee Meeting	Community Centre
6.00pm	15 November 2021	Council Meeting	Community Centre
9.00am	25 November 2021	Central NSW JO Board Meeting	Canberra
2.30pm	26 November 2021	Upper Macquarie County Council Meeting	Oberon

INDEX OF REPORTS OF THE BLAYNEY SHIRE COUNCIL MEETING
HELD ON MONDAY 20 SEPTEMBER 2021

EXECUTIVE SERVICES	5
01) Election of Mayor.....	5
02) Election of Deputy Mayor	7
03) Council Meeting Dates	9
04) LGNSW Annual Conference 2021.....	12
05) BIZHQ	14
06) Service NSW for Business Agreement.....	16
07) Tourism Development Fund Application.....	18
 CORPORATE SERVICES.....	 20
08) Report Of Council Investments As At 31 August 2021	20
09) Minutes of The Blayney Shire Audit, Risk and Improvement Committee Meeting held 27 August 2021	25
10) Waiver of Interest on Outstanding Rates and Charges	35
 INFRASTRUCTURE SERVICES.....	 37
11) Director Infrastructure Services Monthly Report.....	37
12) Proposed Bridge Naming - Carcoar Road	42
13) Crown Land Transfer - Springvale Lane, Millthorpe	53
 DELEGATES REPORTS.....	 57
14) Report of the Central NSW Joint Organisation Meeting held 12 August 2021	57
 CONFIDENTIAL MEETING REPORTS.....	 66
15) Sale Of Part Dungeon Road, Kings Plains	66

LIVE STREAMING OF COUNCIL MEETINGS

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

Whilst Council will make every effort to ensure that live streaming is available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, but are not limited to the availability or quality of the internet connection, device failure or malfunction, unavailability of YouTube or power outages.

Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

01) ELECTION OF MAYOR

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: GO.ME.2

Recommendation:

1. That Council accept the nomination(s) for position of Mayor, and
2. That if more than one nomination is received for the position of Mayor the method of voting is by open means (such as on voices or show of hands).

Reason for Report:

On the advice from NSW Health, in response to the escalating COVID outbreak and restrictions imposed, the Minister for Local Government postponed all council elections to 4 December 2021, under s318C of the Local Government Act (1993).

Councillors will continue to hold their civic offices until the council elections and dispensed is the requirement to hold a by-election, should a Councillor resign before the elections.

The making of the order however has affected the requirement to hold a Mayoral election. Mayoral elections for mayors elected in September 2019 are necessary, as their 2 year-terms expire in September 2021.

Therefore, Blayney Shire Council will receive the nomination(s) and elect from its members a Mayor, who will undertake the roles and responsibilities of this position for the next 3 months.

Report:

As per Schedule 7 of the Local Government Regulations (2005) parts 1-13 the General Manager is the returning officer.

Councillors may be nominated without notice for election as Mayor and made in writing by 2 or more Councillors (1 of whom may be the nominee) and is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination is to be delivered to or sent to the General Manager and the names of the nominees will be announced at the Council meeting.

Risk/Policy/Legislation Considerations:

Division 2 (s225-230) details the role and election of the Mayor by the elected body. In Blayney Shire Council, the person elected to the office of Mayor is by the Councillors from among their number.

Council's Code of Meeting Practice Clause 11.9 states

'Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.'

NSW Local Government (General) Regulation (2005) Clause 394 notes that if the Mayor and Deputy Mayor is to be elected by the councillors of an area, the election is to be in accordance with Schedule 7. Schedule 7 prescribes the procedure for conducting an election of the Mayor by Councillors. A copy of which has been provided to Councillors along with a blank nomination form for completion.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

02) ELECTION OF DEPUTY MAYOR

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: GO.ME.2

Recommendation:

1. That Council accept the nomination(s) for position of Deputy Mayor, and;
2. That if more than one nomination is received for the position of Deputy Mayor, the method of voting is by open means (such as on voices or show of hands).

Reason for Report:

As a result of the deferral of the NSW Local Government elections, Council is required to receive the nomination(s) and elect from its members a Deputy Mayor to undertake the roles and responsibilities of this position.

The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise or if there is a casual vacancy in the office of Mayor.

Report:

As per Schedule 7 of the Local Government Regulations (2005) parts 1-13 the General Manager is the returning officer.

Councillors may be nominated without notice for election as Deputy Mayor, made in writing by 2 or more Councillors (1 of whom may be the nominee) and is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination is to be delivered to or sent to the General Manager and the names of the nominees will be announced at the Council meeting.

Risk/Policy/Legislation Considerations:

In accordance with the Local Government Act (1993) s231, Council may elect a Deputy Mayor for the same or a shorter term as the Mayor. Blayney Shire Council resolved that the Deputy Mayor would hold this office for the Mayoral term (**Resolution No 1709/001**).

Council's Code of Meeting Practice Clause 11.9 states

'Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.'

NSW Local Government (General) Regulation (2005) Clause 394 notes that if the Mayor and Deputy Mayor is to be elected by the councillors of an area, the election is to be in accordance with Schedule 7. Schedule 7 prescribes the procedure for conducting an election of the Mayor by Councillors. A copy of which has been provided to Councillors along with a blank nomination form for completion.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) COUNCIL MEETING DATES**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** GO.ME.2

Recommendation:

1. That Council adopts the meeting dates for Ordinary Meetings of Council held at 6pm at the Blayney Shire Community Centre, for the next 12 months as follows:

- Monday 18 October 2021
- Monday 15 November 2021
- Monday 17 January 2022
- Monday 21 February 2022
- Monday 21 March 2022
- Tuesday 19 April 2022
- Monday 16 May 2022
- Monday 27 June 2022
- Monday 18 July 2022
- Monday 15 August 2022
- Monday 18 September 2022

2. That a Special Meeting, being the first Council meeting after the ordinary election be held at 6pm at the Blayney Shire Community Centre on Thursday 23 December 2021.

Reason for Report:

For Council to review and adopt a meeting schedule for the Ordinary Meetings of Council for the next 12 months as per s3.1 of Blayney Shire Council Code of Meeting Practice (2019).

Report:

Council convenes 11 Ordinary Meetings each year. Meetings are held in the Council Chambers, Blayney Shire Community Centre commencing at 6.00pm generally on the third Monday of each month. This does not preclude the calling of an Extraordinary Meeting when the necessity arises for a particular issue, at the request of Councillors or staff by the authorisation of the Mayor.

Variations to this schedule proposed include;

- the April meeting moved to Tuesday 19 April, due to the Easter Monday holiday; and
- the June meeting is moved to Monday 27 June, which enables time for the Operational Plan to be on public exhibition for 28 days after the May meeting.

The following dates and times are proposed for the Ordinary Meetings of Council over the following 12 months:

- Monday 18 October 2021
- Monday 15 November 2021
- Monday 17 January 2022
- Monday 21 February 2022
- Monday 21 March 2022
- Tuesday 19 April 2022
- Monday 16 May 2022
- Monday 27 June 2022
- Monday 18 July 2022
- Monday 15 August 2022
- Monday 18 September 2022

A Special Meeting, being the first Council meeting after the election; is proposed on Thursday 23 December 2021 to conduct the election of Mayor and Deputy Mayor.

Risk/Policy/Legislation Considerations:

The Local Government Act (1993) section 365 stipulates the requirement for Council to meet at least 10 times per annum, each time in a different month.

The Blayney Shire Council Code of Meeting Practice (2019) and Model Code of Meeting Practice for Local Councils in NSW (2018) s3.1 refers to Frequency of Meetings and notes that Council will adopt an annual schedule of dates at the September meeting.

This schedule does not include various Committee meetings, extraordinary Council meetings, workshops or training, civic functions and other commitments of Councillors. Council Committees will continue for the remaining term of Council, along their adopted meeting schedule.

Local Government elections are being held on Saturday 4 December 2021. Clause 393B of the Local Government (General) Regulation (2005) limits Councils' ability to exercise some of its functions in the 4 weeks preceding the date of a local government election, during the caretaker period. A Council meeting is permitted and matters presented at the November meeting, will comply with the Regulation.

In accordance with s290 parts (1)(a) and (3) of the Local Government Act (1993), the election of the mayor by councillors is to be held '*within 3 weeks after the election*', which does not conclude until '*the declaration of the election of all councillors concerned*'.

The NSW Electoral Commission have advised the declaration of the poll is not expected until from Monday 20 to Thursday 23 December. If the declaration of the poll was called on Monday 20 December 2021, the mayoral election must occur within 3 weeks, which is Monday 10 January 2022.

This will mean, given current legislative interpretation by the Minister for Local Government there is no mayor or deputy mayor positions in office, for at least 6 weeks.

It is therefore proposed a Special Council Meeting be held for the new Council on Thursday 23 December, at the normal meeting time of 6pm. Whilst this may be uncommon, it may be viewed as delivering good governance outcomes to undertake this process before Christmas.

There will be a very short agenda whereby Councillors will:

- a) undertake their Oath or Affirmation,
- b) declare that casual vacancies occurring within 18 months is by countback.
- c) elect the Mayor and Deputy Mayor; and
- d) nominate delegates to Central Tablelands Water and Upper Macquarie County Council.

A January meeting on the third Monday, will address the normal Council business agenda items for both December and January, and include Council Committee Chairs and other Council Business reports.

Budget Implications:

Council meetings are a normal part of the operations of the organisation, and budgeted for in the 2021/22 Operational Plan. This includes travel reimbursement costs of Councillors and catering for meals.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) LGNSW ANNUAL CONFERENCE 2021

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: GR.ME.2

Recommendation:

That Council

1. Nominate the Mayor as voting delegate to the LGNSW Annual Conference 2021, LGNSW Board Election and Special Conference 2022; and
2. Approves the registration and attendance of the Mayor, Deputy Mayor and General Manager as Blayney Shire Council Delegates to attend the LGNSW Special Conference in 2022.

Reason for Report:

To inform Council of the changes to the Local Government NSW (LGNSW) Annual Conference 2021 and appoint the voting delegate for Blayney Shire Council.

To seek Council approval for the registration and payment of expenses as per Council Policy for Council Delegates attending the LGNSW Annual Conference in early 2022.

Report:

Due to current COVID restrictions, the annual LGNSW Conference scheduled for late November, has been reorganised.

The in-person annual conference (now called 'Special Conference') has moved to 28 February to 2 March 2022 and motions submitted by member Councils will be dealt with, at that Conference.

However, the Fair Work (Registered Organisations) Act requires LGNSW to conduct the Annual Conference this calendar year. To meet this legislative obligation, LGNSW will be conducting an online Annual Conference on 29 November 2021 to present the Financial Statements and the Annual Report.

The Annual Conference will run for approximately 1 hour and LGNSW require member councils to nominate voting delegates for this meeting.

This year is also an election year for the LGNSW Board and the Australian Electoral Commission (AEC) has given formal notice that nominations for LGNSW Board Elections open on 7 September 2021 and close at 12pm on 5 October 2021.

The Special Conference will be held at the same venue, the Hyatt Regency in Sydney.

Councils must register the names of their delegates for voting at the Annual Conference, Board Elections and Special Conference by Tuesday 5 October 2021.

Blayney Shire Council is entitled to 1 voting delegate, which has in the past been allocated to the Mayor.

Conference motions are encouraged to be submitted as soon as practicable. Councillors seeking to draft a motion for Council endorsement should present this to the September or October Council meeting.

Risk/Policy/Legislation Considerations:

Motions should be strategic, affect members statewide and introduce new or emerging policy issues and actions. The LGNSW Board will accept motions for inclusion in the Business Paper for the Conference only where they are consistent with the objects of the Association and relate to Local Government in NSW and/or across Australia.

The issue must concern or is likely to concern Local Government as a sector, seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association.

They must have a lawful purpose, be clearly worded and unambiguous in nature and cannot express preference for one or several members over one or several other members.

Should Councillors propose a motion it will require a title, adequate wording and background information with support evidenced by a Council Resolution.

Budget Implications:

The 2021/22 budget includes an allocation for the Mayor, Deputy Mayor and General Manager to attend the LGNSW Conference.

As per Council's 'Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy' Council will meet the Registration, Accommodation, Travel and Car Parking costs for Council Delegates attending the LGNSW Conference as authorised by Council Resolution.

Any additional accommodation costs incurred as a result of the attendance of partners shall be borne by the Councillor or Delegate. Should a delegate be unable to attend once registered, a substitute delegate may attend in their place at no additional charge.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) BIZHQ**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** CM.RV.2

Recommendation:

That Council approve the Business Enterprise Centre – Central NSW Limited amended constitution as presented, and endorse the acceptance by the Board at the members meeting on 30 September 2021.

Reason for Report:

Central NSW Business HQ (BizHQ) is seeking approval from its member Councils to amend the draft constitution, which was presented to Council in June 2021.

Report:

Council approved the conversion of; the Business Enterprise Centre from a NSW Incorporated Association to a Public Company Limited by Guarantee (**Resolution No 2106/001**) at the June 2021 Meeting with a draft constitution.

Council noted the urgency to have this process completed by 30 June 2021 and agreed changes were necessary to rectify the governance matters raised in an independent audit report. However, requested that BizHQ consult with the member Councils to review the draft constitution.

BizHQ have undertaken this process and are now seeking Council's approval to amend 2 clauses in the draft constitution.

The first being to remove remuneration of directors. Removal of director remuneration is in reference to director sitting payments, it does not remove the payment of out of pocket expenses.

A further recommendation was made to enhance a second clause within the new constitution, namely the term of director appointments from 1-year to a 3-year rotation for non-Council appointed directors.

The constitution has been redrafted to reflect these changes, as outlined in the briefing paper from BizHQ and attached together under separate cover for Council information.

Risk/Policy/Legislation Considerations:

Blayney Shire Council is a founding member Council, along with Cabonne and Orange City and it is the responsibility of the members, to adopt any changes to the constitution.

If all individual member councils endorse the recommendations through their Council meetings in September, the new amended constitution will be presented to a Special Members Meeting scheduled for the 30th of September 2021 for approval.

Any further constitutional changes of the Business Enterprise Centre – Central NSW Limited; will be referred to the new Council in 2022. This includes potential for amending the founding member Councils membership classification and including more Councils as members. Given the evolution of the organisation and delivery of services throughout the Central NSW, Orana and Far West regions, the sustainability of BizHQ would be enhanced by extending and facilitating local government involvement beyond the BCO Alliance.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

- | | | |
|---|----------------------------|----------|
| 1 | Report to Founding Members | 3 Pages |
| 2 | Amended Constitution | 34 Pages |

06) SERVICE NSW FOR BUSINESS AGREEMENT

Department: Executive Services

Author: Manager Tourism and Communications

CSP Link: 3. The Local and Visitor Economy

File No: ED.LI.2

Recommendation:

That Council delegates authority to the General Manager to sign and execute the Service NSW for Business program Partnership Agreement with Service NSW.

Reason for Report:

The purpose of this report is to provide background information and seek support to enter into an agreement with Service NSW and to consider future business improvement initiatives.

Report:

Council currently has an agreement in place with Service NSW to promote and provide access to NSW Government information and services to better assist business owners and to support the local economy.

Service NSW for Business provides free, personalised support to small business owners, to help them understand industry regulations, to guide them through transactions, and to access support.

The services provided to business owners include:

- Business Concierges offering over-the-phone, email and face-to-face support and case management.
- An online Business Profile to make it faster and easier for business owners to transact with NSW Government.
- Guidance and support for small business owners impacted by natural disasters or emerging issues to access a range of Government stimulus, support and information.
- Online business information hubs including how-to guides to help business owners understand key tasks and the support available when starting and running a business in NSW.

A new Partnership Agreement has been developed to provide consistency across all councils, reflect the broader focus of Service NSW for Business and provide the opportunity for Blayney Shire Council to engage with all services across Service NSW now and into the future.

The new Partnership Agreement includes further detail and clarity about the roles and responsibilities of all agencies in relation to the collection, storage and security of personal information.

The intention of the Partnership Agreement is to build awareness of specialist advice services available, ensure Council staff can direct enquiries to these services and provide applicants with the skills to be better informed and researched prior to lodging any applications.

Risk/Policy/Legislation Considerations:

There is a risk that Blayney Shire small businesses are not aware of the program and it won't be used to its full potential. If approved, the Manager Tourism and Communications will work with Service NSW on a communications plan to ensure all businesses are aware of the support available to them.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

1 Service NSW Partnership Agreement

22 Pages

07) TOURISM DEVELOPMENT FUND APPLICATION

Department: Executive Services

Author: Manager Tourism and Communications

CSP Link: 3. The Local and Visitor Economy

File No: ED.PM.1

Recommendation:

That Council approve the \$1,000 request for funding from the under the Tourism Development Fund for the Neville Equine Performance Inc. 'Ride and Tie' and 'Introduction to Endurance Riding' event.

Reason for Report:

For Council to consider and approve the application seeking Council financial support under the Tourism Development Fund 2021/22.

Report:

Neville Equine Performance – Funding Requested: \$1,000

Neville Equine Performance aims to promote their facilities and region to equine enthusiasts by hosting a 'Ride and Tie' event along with an 'Introduction to Endurance Riding' event. Both events are open to riders of all levels of experience and promoted as a social day for the whole family. This event aims to add another event to the Blayney Shire annual calendar by hosting the event every year. By hosting more events, Neville Equine Performance is able to promote the area, increase visitors, encourage return visitors and extend the length of stay.

Expenses for the event include veterinary expenses, prizes, showground hire and canteen supplies. Any profits received from the event go towards further upgrades to the facilities at the showground.

The event will be held on the 6 November 2021 (following COVID restrictions) at Neville Showground with 50 participants expected.

Risk/Policy/Legislation Considerations:

In accordance with the Local Government Act, s356, Council may resolve to grant financial assistance to persons for the purpose of exercising its functions.

As the program was included in the draft 2020/21 Operational Plan, does not exceed more than 5 percent of Council's income and is open to all persons within Council's area; 28 days public notice of Council's resolution is not required.

This project fits within the guidelines as it is a new event in Blayney Shire and encourages more visitors to the area. As Neville Equine Performance is a Not for Profit organisation, they do not required to be financial members of Orange360, however the event will still be listed on the Orange360 website.

This fund has previously supported the following similar initiatives:

- Rosebank Virtual Art Exhibition \$1,000
- Millthorpe Wine Collective FOOD Week Event \$965
- Textures of One \$500
- Millthorpe Virtual Garden Ramble \$1,000

Budget Implications:

Council had allocated a total budget of \$1,000 for 2021/22, approval of this application will leave \$9,000 available in this program.

Any funding not allocated in this program by 30 June 2022 will not roll over to 2022/23.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) REPORT OF COUNCIL INVESTMENTS AS AT 31 AUGUST 2021

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Local Governance and Finance

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 31 August 2021 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

For Council to endorse the Report of Council Investments as at 31 August 2021.

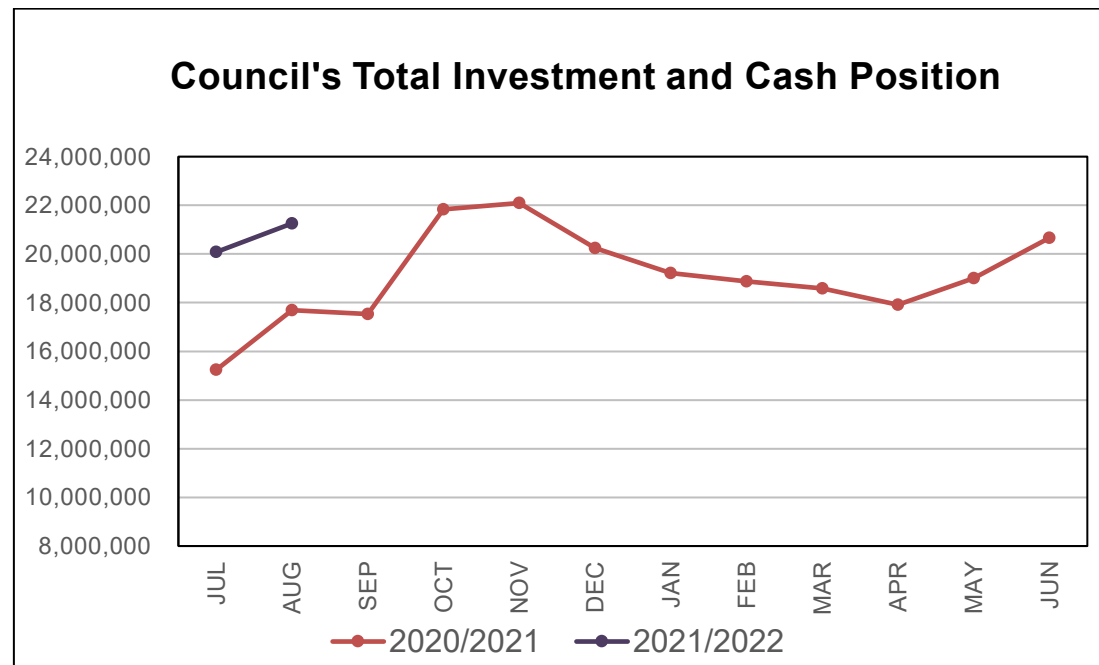
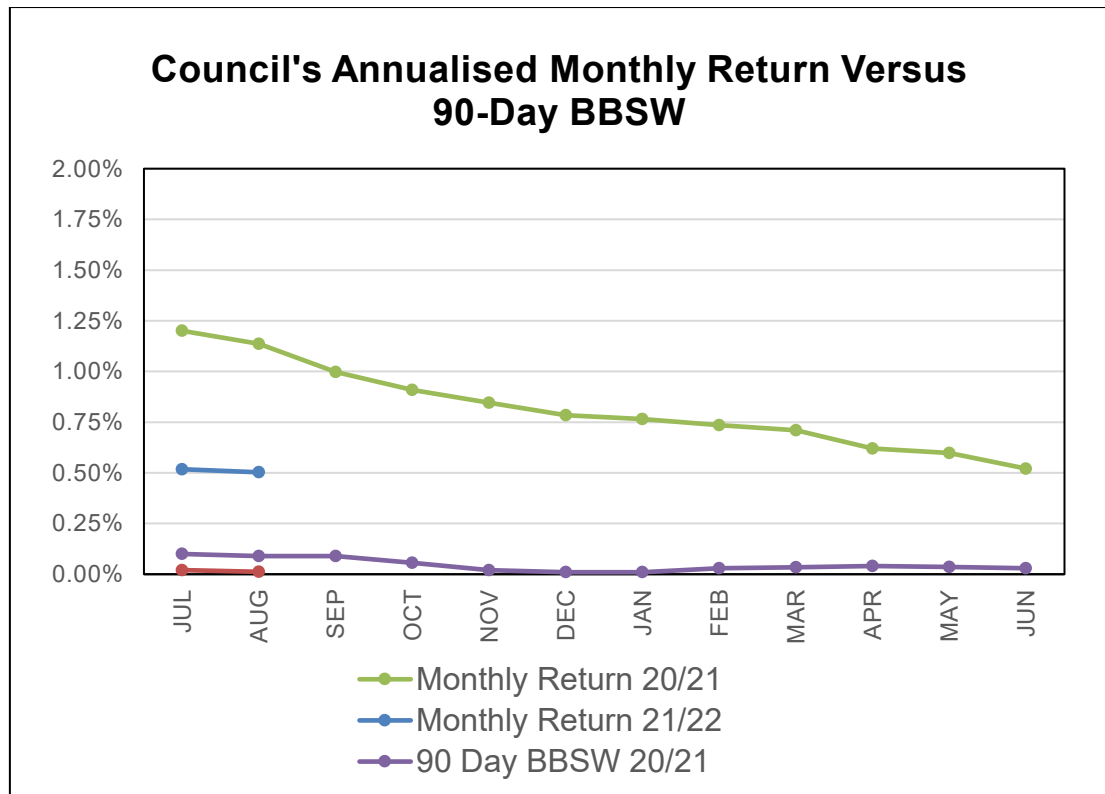
Report:

This report provides details of Council's Investment Portfolio as at 31 August 2021.

Council's total investment and cash position as at 31 August 2021 is \$21,255,845. Investments earned interest of \$7,428 for the month of August 2021.

Council's monthly net return on Term Deposits annualised for August of 0.50% outperformed the 90 day Bank Bill Swap Rate of 0.01%.

Council's cash position at 31 August 2021 is notably higher than last year. Of significance, Council is in receipt of a number of initial milestone payments for major capital grant funded projects including Resources for Regions Round 7, Local Roads & Community Infrastructure Round 2 and Fixing Local Roads totalling \$3.2m. Delivery of projects funded under these programs are largely scheduled for the remainder of the 2021/22 financial year.



REGISTER OF INVESTMENTS AND CASH AS AT 31 AUGUST 2021					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
CBA	Direct	A1+/AA-	14/09/2021	500,000	0.700%
CBA	Direct	A1+/AA-	28/09/2021	500,000	0.700%
CBA	Direct	A1+/AA-	12/10/2021	500,000	0.640%
CBA	Direct	A1+/AA-	19/10/2021	500,000	0.570%
NAB	Direct	A1+/AA-	26/10/2021	500,000	0.550%
CBA	Direct	A1+/AA-	02/11/2021	500,000	0.570%
CBA	Direct	A1+/AA-	09/11/2021	500,000	0.550%
NAB	Direct	A1+/AA-	16/11/2021	500,000	0.550%
Macquarie Bank	Curve	A1/A+	23/11/2021	500,000	0.500%
Reliance Bank	Direct	Unrated	23/11/2021	500,000	0.750%
Macquarie Bank	Rim Sec	A1/A+	30/11/2021	500,000	0.500%
Westpac	Direct	A1+/AA-	30/11/2021	500,000	0.480%
Bank of Queensland	Curve	A2/BBB+	07/12/2021	500,000	0.400%
NAB	Direct	A1+/AA-	07/12/2021	500,000	0.400%
Macquarie Bank	Curve	A1/A+	11/01/2022	500,000	0.700%
CBA	Direct	A1+/AA-	25/01/2022	500,000	0.370%
NAB	Direct	A1+/AA-	08/02/2022	500,000	0.400%
NAB	Direct	A1+/AA-	22/02/2022	500,000	0.350%
Westpac	Direct	A1+/AA-	01/03/2022	500,000	0.310%
ME Bank	Rim Sec	A2/BBB+	15/03/2022	500,000	0.450%
MyState Bank Ltd	Curve	A2/BBB	22/03/2022	500,000	0.500%
Macquarie Bank	Rim Sec	A1/A+	29/03/2022	500,000	0.450%
CBA	Direct	A1+/AA-	12/04/2022	500,000	0.410%
NAB	Direct	A1+/AA-	26/04/2022	500,000	0.350%
NAB	Direct	A1+/AA-	10/05/2022	500,000	0.350%
NAB	Direct	A1+/AA-	24/05/2022	500,000	0.350%
CBA	Direct	A1+/AA-	05/06/2022	500,000	0.410%
Westpac	Direct	A1+/AA-	07/06/2022	500,000	0.340%
Westpac	Direct	A1+/AA-	21/06/2022	500,000	0.350%
CBA	Direct	A1+/AA-	19/07/2022	500,000	0.410%
ME Bank	Rim Sec	A2/BBB+	02/08/2022	500,000	0.450%
NAB	Direct	A1+/AA-	30/08/2022	500,000	0.340%
NAB	Direct	A1+/AA-	20/06/2023	500,000	0.600%
Westpac	Direct	A1+/AA-	15/08/2023	500,000	0.530%
Total Investments				17,000,000	0.479%
Commonwealth Bank - At Call Account ⁽¹⁾				1,610,313	0.150%
Commonwealth Bank Balance - General ⁽¹⁾				2,529,381	0.000%
Reliance Bank – My Business Account ⁽¹⁾				116,152	0.000%
TOTAL INVESTMENTS & CASH				21,255,845	
Benchmarks:		BBSW 90 Day Index ⁽¹⁾		0.012%	
		RBA Cash Rate ⁽¹⁾		0.100%	

1. % Interest rates as at end of reporting period

Summary of Investment Movements - August 2021		
Financial Institution	Investment/(Recall) Amount \$	Commentary
AMP	(503,989)	Term Deposit Redeemed 03/08/2021
ME Bank	500,000	Term Deposit Reinvested 04/08/2021
Westpac	(500,949)	Term Deposit Matured 17/08/2021
Westpac	500,000	Term Deposit Reinvested 17/08/2021
NAB	(503,740)	Term Deposit Matured 31/08/2021
NAB	500,000	Term Deposit Reinvested 31/08/2021

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	74%	12,500,000
A- Category	40%	12%	2,000,000
BBB+ Category ⁽²⁾	30%	9%	1,500,000
BBB Category ⁽²⁾	10%	3%	500,000
BBB- Category and below: Local ⁽³⁾ ADI's	5%	3%	500,000
2. BBB+ / BBB categories are not to exceed 30% collectively 3. ADI's located within the Local Government Area			17,000,000

Individual Institution Limit	Rating	Policy Maximum	Current Holding
Bank of Queensland	A2/BBB+	1,000,000	500,000
CBA	A1+/AA-	5,000,000	5,000,000
Macquarie Bank	A1/A+	3,000,000	2,000,000
ME Bank	A2/BBB+	1,000,000	1,000,000
MyState Bank Ltd	A2/BBB	500,000	500,000
NAB	A1+/AA-	5,000,000	5,000,000
Reliance Bank	Unrated	500,000	500,000
Westpac	A1+/AA-	5,000,000	2,500,000

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS			
	Actual 30/06/2020 \$ 000's	Actual* 30/06/2021 \$ 000's	Forecast 30/06/2022 \$ 000's
External Cash Restrictions	9,304	12,636	9,268
Internal Cash Restrictions	6,391	7,638	4,429
TOTAL RESTRICTED ASSETS	15,695	20,274	13,697

*The Actual 30/06/2021 Restricted Cash and Investments figure are subject to change pending finalisation of the 2020/21 Financial Statement audit.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) MINUTES OF THE BLAYNEY SHIRE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 27 AUGUST 2021**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** FM.AU.1**Recommendation:**

1. That the minutes of the Blayney Shire Audit, Risk and Improvement Committee meeting held 27 August 2021 be received.
2. That the Cyber training be mandatory for all councillors and staff with Council devices.
3. That the update on the Management Letter on the Interim Phase of the External Audit for the year ended 30 June 2021 from the NSW Audit Office Audit Service Provider, John O'Malley, be received and noted.
4. That the proclamation of the amendments to the Local Government Act and issuance of the proposed risk management and internal audit framework guidelines be noted and that the Committee work with management to determine if a submission from Council is appropriate.
5. That the Annual Report on the operations of the Blayney Shire Council Audit, Risk and Improvement Committee for the period 1 July 2020 to 30 June 2021, as amended, be endorsed.

Reason for Report:

For Council to endorse the minutes of the Blayney Shire Audit Risk and Improvement committee meeting held 27 August 2021.

Report:

The minutes of the Audit, Risk and Improvement Committee held 27 August 2021 are tabled below.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING
HELD VIA ZOOM, ON 27 AUGUST 2021, COMMENCING AT 9.02AM**

Present: Phillip Burgett (Independent - Chair), Donna Rygate (Independent), Cr. David Somerville (Councillor), Rebecca Ryan (General Manager), Tiffaney Irlam (Chief Financial Officer), Vicki Walker (WHS & Risk Coordinator); Anton Franze (Director Corporate Services – Secretariat), John O'Malley (Intentus - Audit Service Provider for NSW Audit Office).

APOLOGIES

Karen Taylor (NSW Audit Office)

DISCLOSURES OF INTERESTS

Nil.

CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the Audit, Risk & Improvement Committee held on 2 June 2021 be confirmed.

Donna Rygate/David Somervaille

MATTERS ARISING FROM THE MINUTES

Nil.

REPORTS

WHS AND RISK REPORT

Recommendation:

1. That the WHS and Risk Coordinator report be received.
2. That the Committee recommends Cyber training be mandatory for all councillors and staff with Council devices.

Donna Rygate/David Somervaille

John O'Malley joined meeting 9.30am

MANAGEMENT LETTER ON INTERIM PHASE OF 2020/21

EXTERNAL AUDIT

Recommendation:

1. That the update on the Management Letter on the Interim Phase of the External Audit for the year ended 30 June 2021 from the NSW Audit Office Audit Service Provider, John O'Malley, be received and noted.
2. That the issues raised in the Management Letter be included in the Schedule of Recommendations for ongoing monitoring by the Audit, Risk and Improvement Committee.

David Somervaille/Donna Rygate

AUDIT OFFICE UPDATE

Recommendation:

1. That the update from John O'Malley as Audit Service Provider for the NSW Audit Office, be noted.
2. That the proclamation of the amendments to the Local Government Act and issuance of the proposed risk management and internal audit framework guidelines be noted and that the Committee work with management to determine if a submission from Council is appropriate.

Donna Rygate/David Somervaille

CFO REPORT 1 JUNE 2021 – 28 AUGUST 2021

Recommendation:

1. That the Chief Financial Officer report on Finance Activities be received.
2. The Committee notes the Operating Performance Ratio and support Council's intention to review its Long Term Financial Plan.

Donna Rygate/David Somerville

REVIEW OF COUNCIL QUARRIES UPDATE

Recommendation:

That the update on the proposed Legislative Compliance Review of Quarry Operations be noted.

Donna Rygate/David Somerville

SCHEDULE OF OUTSTANDING AUDIT RECOMMENDATIONS

Recommendation:

1. That the Schedule of Outstanding Audit Recommendations report be received.
2. That the Committee notes the revised timeframe for completion of the Procurement and Project Management recommendations (items 76 – 100) and expressed a preference for no further slippage in timeframe.

Donna Rygate/David Somerville

PRESCRIBED FUNCTIONS ACTIVITY REPORT

Recommendation:

That the report on Prescribed Functions Activities be received.

Donna Rygate/David Somerville

John O'Malley left meeting at 10.45am

UPDATE ON MAJOR DEVELOPMENTS

Recommendation:

That the Update on Major Developments report be received.

Donna Rygate/David Somerville

**AUDIT, RISK AND IMPROVEMENT COMMITTEE 2020/21
ANNUAL REPORT****Recommendation:**

1. That the Annual Report on the operations of the Blayney Shire Audit, Risk and Improvement Committee for the period 1 July 2020 to 30 June 2021, as required under the Council's Audit, Risk and Improvement Committee Charter, subject to the amendments discussed, be received and approved.
2. That the Annual Report on the operations of the Blayney Shire Council Audit, Risk and Improvement Committee for the period 1 July 2020 to 30 June 2021, as amended, be referred to Council for endorsement.

Donna Rygate/David Somervaille

Meeting closed: 10.58am

Risk/Policy/Legislation Considerations:

The Audit, Risk and Improvement Committee (the Committee) has been established to promote good corporate governance in Council. Good corporate governance of the Council ensures that the people of Blayney Shire receive the services that they need in an effective and efficient manner, delivered with honesty and integrity.

The objective of the Committee is to provide independent assurance and assistance to Council with respect to the following key areas as per Section 428A of the Local Government Amendment (Governance and Planning) Act 2016. Such areas include compliance; risk management; fraud control; internal control; financial management; governance; service reviews; other matters prescribed by the regulations, and execution of Council functions.

The Committee is an independent advisory Committee that assists the Council to fulfil its oversight responsibilities.

Budget Implications:

Costs associated with holding of Committee meetings, sitting fees for independent members and associated service reviews / audits are provided for in Council's 2021/22 Operational Plan for this purpose.

Enclosures (following report)

- | | | |
|---|--|---------|
| 1 | 2020/21 Audit, Risk and Improvement Committee
Annual Report | 6 Pages |
|---|--|---------|

Attachments (separate document)

Nil



Blayney Shire Council - Audit Risk and Improvement Committee

Annual Report to Council 2021

Introduction

On behalf of the Audit, Risk and Improvement Committee ('Committee' or 'ARIC'), I present the ARIC report for Blayney Shire Council (BSC) covering the period of activity from 1 July 2020 to 30 June 2021.

The objective of the ARIC is to function as an independent and objective assurance forum that provides oversight and assistance to improvement of Blayney Shire Council on risk management, control, governance and external accountability.

The ARIC operates in accordance with its Charter which is complemented by an Internal Audit Charter. The ARIC Charter sets out the roles and responsibilities of the Committee, its authority, membership and the tenure of its members, the operation of its meetings, how decisions are made and its reporting responsibilities. The ARIC Charter is subject to formal review biennially but is amended as necessary to reflect evolving regulatory guidance issued by the Office of Local Government.

Role of the Committee

The Committee seeks to achieve its objectives as outlined in the Charter by:

- examining and commenting on Council's risk management framework and practices;
- reviewing internal control mechanisms;
- reviewing financial reporting and controls in Council including meeting with Council's external auditors;
- monitoring legislative compliance including compliance with policies and guidelines issued by the Office of Local Government; and
- supporting an active program of internal audit by authorising an annual and strategic internal audit program, as well as overseeing progress with the implementation of the recommendations of completed internal audit reports.

Purpose of Report

The report provides background to the Committee's membership, activities during the period and areas of focus in the 2021-'22 year. Prior to its presentation to Council, the report was reviewed and endorsed by the Members of the ARIC.

Blayney Shire Council Audit, Risk and Improvement Committee Annual Report 2020-2021

Committee Membership

Membership of the ARIC comprises one Councillor, a nominated alternate Councillor and two Independent Members appointed by Council.

The Committee is currently comprised of the following members:

Independent Members:

- Phillip Burgett (Chair)
- Donna Rygate

Councillor members:

- Councillor David Somerville
- Councillor John Newstead (alternate)

Independent Member Profiles

Phillip Burgett is an experienced professional accountant and external auditor with considerable experience in local government. He retired in June 2011 after a lengthy career as a Partner with the Bathurst based professional accounting firm Morse Group. Currently Phillip is a member of six (6) local government council audit, risk and improvement committees.

Donna Rygate is an experienced Chief Executive, independent director, business leader and skilled problem solver with a solid track record of positive transformation of organisations. Currently Donna is chair of one local government audit committee and one not for profit organisation audit committee, a member of one Commonwealth Government audit committee and one State Government audit committee, as well as a member of six (6) other local government audit, risk and improvement committees.

During the year, the ARIC was effectively supported and informed through reports to each meeting by:

- Rebecca Ryan, General Manager;
- Anton Franze, Director Corporate Services;
- Tiffaney Irlam, Chief Financial Officer and,
- Vicki Walker, WHS and Risk Coordinator

Meetings of the Committee

The table below sets out the meetings of the Committee held during the reporting period and the attendance of Committee Members at these meetings.

Meeting Date	Phillip Burgett	Donna Rygate	Cr David Somerville	Cr John Newstead
2 September 2020	√	√	√	NOT REQUIRED
18 November 2020	√	√	√	NOT REQUIRED
10 March 2021	√	√	√	NOT REQUIRED
2 June 2021	√	√	√	NOT REQUIRED

Councillor John Newstead has been the alternate member since November 2018 but has not been required to attend meetings in the period covered by this Report.

Committee Activities in the Reporting Period

The ARIC's key activities included:

Internal Audit

Council's budget allows for no more than two (2) major internal audits each year, outsourced to consultants with the skills and experience required for each specific audit.

The following internal audit was undertaken and finalised in the reporting period:

- Fraud Risk Health Assessment (10 March 2021)

A review of Council's Asset Management Framework was scheduled for 2020-'21 but in view of the work undertaken by management and peer review by Morrison Low consultants on the revaluation of transport assets, the Internal Audit Plan was amended to include a review of Council's Quarry Operations. The scoping of this planned review of Council's Quarry Operations delayed commencement of the audit till the 2021-'22 financial year.

The Strategic Internal Audit Plan 2021-2023 was adopted by the ARIC at the 18 November 2020 meeting. The planned internal audits in 2021-'22 will review the following activities of Council:

- Workplace Health and Safety (WHS) Legislative Compliance
- Legislative Compliance of Council's Quarry Operations
- Sewer Treatment Plant and Waste Services Legislative Compliance

Risk Management

The Committee has continued to promote the importance of the Risk Management Framework (RMF) to assist Council's decision making, risk mitigation activities and inform internal audit priorities.

Council with involvement of its WHS and Risk Coordinator has continued to build on the comprehensive work on the RMF that the ARIC reported to Council in 2020.

A Risk Report is tabled at each ARIC meeting which provides the Committee with an overview on WHS compliance and quality improvement projects, as well as updates on changes and progress in the management of Council's Strategic Risk Register.

External Audit and Annual Financial Statements

The Auditor General of New South Wales (AO) is the appointed external auditor of Blayney Shire Council but retains the services of Intentus Chartered Accountants as its contracted agent to conduct the external audit.

Both the Audit Office Director and Contract Agent were active contributors to the activities of the ARIC, attending meetings in person and online as appropriate.

The external audit was impacted by COVID-19 with much of the audit work being conducted remotely, requiring a more disciplined co-ordination of the provision of data which both management and the Audit Office of NSW adapted to effectively so that all aspects of the audit were managed effectively and all reporting deadlines were achieved by Council.

The Committee considered the following documents provided by the AO covering the conduct of the external audit:

- 2019 – '20 Interim Phase Management Letter (2 September 2020)
- 2019 – '20 Final Phase Management Letter (10 March 2021)
- 2019 – '20 Audited Financial Statements (18 November 2020)
- 2019 – '20 Audit Engagement Closing Report (18 November 2020)
- 2020 – '21 Annual Engagement Plan (10 March 2021)

The Committee reviewed the external auditor's management letters and Council's management responses and was satisfied there were no significant findings in the letters requiring specific action by the Committee.

Status of Prior Report Recommendations

The status of past report recommendations has been considered at each meeting. Whilst this an important function of the Committee to ensure follow-up and completion of agreed actions, the ARIC continues to encourage that these matters be monitored and progressed between Committee meetings through the regular meetings of MANEX in order to ensure reporting deadlines are achieved and improvements to Council operations are implemented.

Currently there are agreed actions in progress covering the following reports:

- Review of Procurement & Project Management: Errowanbang Road
- Cyber Resilience Assessment
- Internal and External Penetration Testing and Vulnerability Assessment
- Fraud Risk Health Assessment

The Committee will manage the resolution of these outstanding matters in accordance with the agreed deadlines over the course of 2021-'22.

Other Matters Considered by the Committee

- Centrepoint Organisational Review (2 September 2020)
- Management Report on the Transport Asset Valuation Methodology (2 September 2020)
- Independent Peer Review of Council's Transport Asset Valuation Methodology (18 November 2020)
- StateCover WHS Action Plan 2020 (18 November 2020)
- Joint presentation by Jardine Lloyd Thompson (JLT) and Statewide Mutual on Council's claims management process and performance as well as the annual CIP Workbooks promoted by Statewide which is a self-assessment program to allow Council to track improvements against Statewide best practice manuals and guidance notes (10 March 2021)
- Impacts of COVID-19 on Council and actions undertaken to manage the risks

Committee's Report Card

RESPONSIBILITY	COMPLIANCE	COMMENT
Risk Management	ACHIEVED	WHS and Risk Coordinator reports to each ARIC meeting on WHS compliance and quality improvement actions as well as changes in risk management and risk assessments in the Strategic Risk Register.
Internal Control Framework	ACHIEVED	Review of controls through the internal audit reports received. External audit management letter considered in ARIC meetings. Process improvement project continued with progress reported to ARIC.
External Accountability	ACHIEVED	Independent audit processes and opinions reviewed. OLG Compliance Calendar Compliance.
Compliance	ON-TRACK	OLG Compliance Calendar Compliance. Prescribed Functions Activity Report is tabled at each ARIC meeting.
Internal Audit	ACHIEVED	Risk based plans approved annually by the Audit, Risk and Improvement Committee. Suitably qualified consultants engaged on each audit. Standard methodologies and practices based on the Internal Audit International Professional Practice Framework (IPPF).
External Audit	ACHIEVED	External audit plans and reports reviewed and implementation by management of audit recommendations monitored.
Fraud and Corruption Prevention	ON-TRACK	Fraud and Corruption Control Policy and Plan adopted by Council. Fraud Risk Health Assessment completed in 2020-'21.
Business Improvement	ON-TRACK	Process improvement project on finance activities continued.
Accountability	ON-TRACK	Prescribed Functions Activity Report is tabled at each ARIC meeting. This report tracks progress against the responsibilities of the Committee as set out in its Charter and Local Government legislation.
Transparency	ACHIEVED	Declarations of any pecuniary or non-pecuniary conflicts of interest required. Sensitivity of all matters considered by the ARIC are assessed but generally agendas and minutes of Committee meetings will be made publicly available subject to privacy and confidentiality considerations.

The Year Ahead in 2021 – '22

Reflecting on the objectives set in the last Committee Annual Report and the foregoing Report Card, Council and the ARIC continue to make progress in the development of Council's governance framework covering risk management and internal audit.

Building on this base will be the primary focus of the Committee in 2021-'22 in the following specific areas:

- Internal Audit - . Areas of review for 2021-'22 will be in accordance with the approved Strategic Internal Audit Plan influenced by key areas of risk as identified by the organisation and increased and emerging risks in the local government sector which may impact Council.
- Risk Management – Monitor Council's risk management framework and associated procedures to facilitate effective identification and management of business and financial risks.
- Fraud and Corruption Prevention – Respond to the outcomes of the Fraud Risk Health Assessment and work with management to establish objective performance measures to assess the ongoing effectiveness of the Fraud and Corruption Control Policy and Plan.
- Business Improvement – Enhance the Committee's understanding of management's plans for this objective and work with management to develop effective reporting of project goals and achievements.
- Compliance and Accountability – Continue to enhance the alignment of the Prescribed Functions Activity Report with the ARIC Charter responsibilities of the Committee.

Recommendation: That Council receive and note this report.

Phillip Burgett

Independent Chair - Blayney Shire Council Audit, Risk and Improvement Committee

Blayney Shire Council Audit, Risk and Improvement Committee Annual Report 2020-2021

10) WAIVER OF INTEREST ON OUTSTANDING RATES AND CHARGES

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Local Governance and Finance

File No: RV.PO.2

Recommendation:

That Council endorse the waiver of interest on outstanding rates and charges for the period until 30 September 2021 due to the impacts of the Covid-19 lockdown.

Reason for Report:

For Council to consider endorsement of waiver of interest on outstanding rates and charges due to the impacts of Covid-19 lockdown.

Report:

Council has taken a proactive approach during this time of Covid-19 lockdown and uncertainty to offer those ratepayers who are unable to pay their rates instalment on time an extension of time to pay. The grace period will extend until 1/10/2021 and no interest on overdue rates and charges will be payable.

It is proposed ratepayers contact Council to make a payment plan to be recorded and monitored to assist them to navigate catching up of payments in arrears. The impact of lockdown conditions may continue and Council may need to work with them for several months and possibly into 2022.

Ratepayers with rates and charges arrears that remain unpaid after 30 September 2021 and have not contacted Council will be charged interest.

To date Council has been approached by 3 ratepayers for an extension of time for payment.

Should ratepayers experience financial hardship beyond this timeframe, an application may be made under Council's Pensioner and Hardship Assistance Policy.

Council endorsement of this grace period is sought.

Risk/Policy/Legislation Considerations:

Council approved an interest rate of 6% p.a. on outstanding rates and charges as advised by the Office of Local Government per determination pursuant to Local Government Act s.566(3).

Budget Implications:

Rates outstanding as at 31 August 2021 was \$541,890 31 (including previous year arrears of \$122,493) and compares favourably to the balance of \$724,973 (including previous year arrears of \$246,436) as at 31 August 2020.

It is estimated that Council will forego around \$600 in interest revenue should Council endorse this recommendation.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

11) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Public Infrastructure and Services**File No:** GO.ME.1

Recommendation:

That the Director Infrastructure Services Monthly Report for September 2021 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:**Topical Matters****Emergency Management COVID-19 Response**

As NSW was placed under tighter restrictions in early August, and the growing case load across the regional area, the Regional Emergency Operations Centre continues in a virtual context, with LEOCON/LEMO meetings held 7 days per week, and Regional Committee meetings now held only 3 times per week.

At a local level, the Emergency Management Officer also attends both the Chifley (Bathurst) and Central West (Orange) Police District Committee meetings 3 times per week. Blayney is part of Chifley, however with multiple overlaps in agency information and in the interest of information sharing and support, attending both was considered beneficial.

It was also decided not to activate the Blayney Emergency Management Committee or its Operations Centre as workload and attendees was already duplicated across many agencies.

Council continues to undertake sewer sampling on a weekly basis, which commenced at the end of August upon request from the NSW Public Health Unit.

Upon request from Blayney Hospital, a request was made to NSW Health to relocate the testing clinic from the Blayney Hospital to a pop-up testing clinic at the Blayney Showground for the period 3 – 5 September, unfortunately numbers dropped and it was decided to relocate back to the Hospital from the 5 September onwards.

Council continues to utilise its media platforms and Variable Message Signs to promote testing and vaccination. It is particularly important that people continue to present for testing at the slightest of symptoms, to ensure there is no community transmission going undetected.

Council continues to promote the vaccination hubs in Orange and Bathurst sharing updates on media platforms. The Emergency Management Officer also continues to advocate to NSW Health for a vaccination hub in Blayney, and is awaiting a response.

Mainstreet Strategic Plans

As a result of pandemic restrictions, Council in conjunction with Place Design Group will have undertaken online community engagement sessions for Millthorpe and Blayney, in the week commencing 13 September. These sessions will enable the consultants to undertake a realtime online presentation of progress of the draft concepts, with the ability for community members to ask questions of the presenters. Each event will be recorded and made available via YouTube for those unable to attend to watch and then send Council questions they may have.

Major Contracts

KGO Change Rooms

Following a meeting with user groups, Council issued a purchase order to Renascent Regional including variations, and is awaiting final detailed design drawings. Minor amendments are being undertaken by the engineering consultant. A start up meeting is scheduled with Renascent, and site works remain on schedule from beginning of October 2021 to February 2022.

Gallymont Road Bridge

Council have obtained approvals from Fisheries and Crown Lands to carry out the proposed works. The detailed design is still in progress. Construction is due to commence early October and scheduled for completion in December.

Bridges Replacement Tender

Blayney Shire Council has released the tender for Design and Construction of three bridges: Leabeater St, Boondaroo Road & Belubula Way. This tender is a joint procurement with Forbes Council who are tendering one bridge. Tenders close on the 8 October and it is expected to be presented to the October Council Meeting.

Major Works

Blayney Library

The new accessible entrance and amenities project is completed, and open to the public. Local member, the Hon Paul Toole MP visited the Blayney Library on 11 August, and was able to meet the local builder Dave Cowan Constructions, and Central West Library personnel.

Carcoar Street

Charles Street Kerb tie-ins have been completed and Amos Avenue drainage improvements are now underway. Due to the ongoing complaints regarding resident confusion around intersections, Council will be line marking the road works completed to-date in the coming weeks.

Based on wet weather risks and the inability for material to dry back in the current conditions, the last stage of road works has been pushed back to October. It is expected that this work will be completed in 3-4 weeks.

Panuara Road Reconstruction

The full service tender is currently advertised.

Works are currently underway to install a temporary water pump & tanks to supply adequate construction water for the duration of the works.

Hobby's Yards Road Repair

Council has designed the Hobby's Yards Road Repair from Three Brothers Road to Dowsetts Lane. These have been broken into two stages, with stage one being the first 900 m from Three Brothers Road, and Stage 2 being the following 1100m.

These works are scheduled to commence at the end of September. Stabilising, sealing and contractors have been booked and engineering staff are finalising the scope for the repair of a twin box culvert.

Stormwater Drainage – Oliver Street to Frog Hollow

Design is complete with planning works underway for the construction of this stormwater line. Service location is currently in progress and materials have been ordered. Negotiations are currently underway with Jemena for the isolation and relocation of gas lines for the work to progress.

It is expected that this work will commence in October.

Road Maintenance Works

Road maintenance works including pot hole patching, vegetation management, gravel road maintenance and signage works have been undertaken on Fell Timber Road, Hobby's Yards Road, the Beneree area, the Gallymont area, Old Lachlan Road, Caloola Road, the Forest Reefs area and Millthorpe.

Council staff have had difficulty keeping up to maintenance repairs with the rapid deterioration of roads and the regular wet weather.

Gravel Re-sheeting

Gravel re-sheeting works are currently on hold, due to the moisture content of the road base material.

Heavy Patching

Works are due to commence on the heavy patch on Spring Terrace Road at the end of September (roll-over from last financial year). This patch will start +150m from Bulb Farm Lane and extend for 600m.

Footpaths**Victoria Street Millthorpe Underpass Footpath**

Footpath works are complete. Geotechnical investigation has taken place, for which Council are currently waiting on the report before they can form the pavement design scope for the road repairs.

Stillingfleet Street, Blayney

These works are approximately 50% complete with Council staff making good use of the break in the wet weather.

Assets

Staff have commenced the review of data and documentation for the revaluation of the sewer network, including identification of a sample selection of the gravity mains for CCTV inspection.

Work has also commenced on development of a new set of Asset Management Plans and related documentation for adoption by Council, following the upcoming Local Government election cycle.

Bridge condition assessments and load rating inspections have been arranged for Newbridge Road over Liscombes Creek and Matthews Road over Cowriga Creek.

Parks and Recreation

The ongoing wet weather has continued to present some access issues to the Parks and Recreation team, slowing progress on the mowing and spraying program, and requiring greater tidy up works to clear tree debris.

The team has recently planted out small tree species along the upgraded sections of Carcoar Street, and this has included Ornamental Pear, Chinese Elm and Crepe Myrtle. These will provide interesting seasonal flowers in spring and summer, colour in the Autumn and interesting bark in the winter months.

Detailed pruning of trees in Vittoria Street, Millthorpe was recently completed with positive comments being received from residents.

With warmer weather, we are already increasing routine maintenance, and have undertaken aeration and seeding of the open space and parks network, regular mowing and over sow of sporting ovals, flat weed spraying of the open space and sporting oval networks.

Detailed spraying of both the open space and cemetery networks has commenced in anticipation of increased growth as spring temperatures increase.

The team continue to learn to manage the amended surface mixture at the CWELC, but unfortunately the only activity recently has been as a COVID testing location.

Newbridge Showground Pavilion Refurbishment

Internal wall linings and picture rail installation is currently underway. Council has also ordered a sign and memorial plaque.

Redmond Oval Junior Skate Park

Temporary fencing has been erected for the contractor to start in the coming month.

Dakers Oval Amenities

Council has received componentry for the Smart Hub platform capability at Dakers Oval, and is awaiting installation by the electrical contractor.

Neville Multipurpose Court

The retaining wall is 90% complete with the bulk of the earthworks completed. Following the spreading of a metal dust layer the fence posts will be installed. Council has selected a concreting Contractor for the installation of the concrete court pad.

Wastewater

The NSW Public Health Unit has requested Council undertake sampling for COVID-19 testing, once per week. A positive detection was obtained from the test of 30 August, with the result from 6 September returning with a Not Detected result.

Electrical works to integrate the recycled water treatment plant into the Smart Hub platform are underway, and commissioning anticipated to occur in mid September. When completed, the validation process is to commence to enable a Section 60 approval to be issued by NSW Department of Planning, Industry and Environment. At the same time a User Agreement is to be developed for third party access to the supply.

Fleet and Plant

Workshop staff have been busy performing regular maintenance on fleet and plant. They have also been procuring Council's Light Vehicle replacements for this financial year.

Risk/Policy/Legislation Considerations:

Information report only

Budget Implications:

Information report only

12) PROPOSED BRIDGE NAMING - CARCOAR ROAD

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Public Infrastructure and Services

File No: RD.NA.1

Recommendation:

That Council:-

1. supports the proposed naming of the Carcoar Road bridge over Cowriga Creek, as the Pte. W.G. Smith Bridge, and,
2. places the proposed name on public exhibition for a period of not less than 28 days.

Reason for Report:

To seek Council endorsement to name the Carcoar Road bridge over Cowriga Creek.

Report:

Councillors may recall they have previously adopted the names of 8 bridges constructed as part of Council's Bridge Replacement program in 2017 and 2018.

In December 2019 Council completed construction of the Carcoar Road bridge over Cowriga Creek, and is yet to formally name it.

Council sourced advice from the Blayney Shire Local & Family History Group, with a report prepared by Gwenda Stanbridge identifying young servicemen who lived as close as possible to the abovementioned bridge location. This report is attached under separate cover **(Attachment 1)**.

Advice was sought from the Lyndhurst Sub-branch of The Returned and Services League, Australia, as 3 names were provided. Of these 2 of the fallen service-men are recognised on the Carcoar War Memorial, the other is recognised in Orange, when in 1908 his family relocated to East Orange.

The Lyndhurst Sub-branch has subsequently advised that whilst all 3 service men were worthy of consideration, the preferred choice is Walter Godfrey Smith, as he has no formal burial place, and his body was never recovered or his whereabouts known, after he was left severely wounded on the battlefield.

It is therefore proposed to name the Carcoar Road bridge over Cowriga Creek, the Pte W.G. Smith bridge.

Risk/Policy/Legislation Considerations:

A key element of the universal naming principles provided for within the NSW Geographical Names Board (GNB) Place Naming Policy (Section 6.1) relates to emergency services call centres identifying a location from a database of names as quickly as possible. Advice from the GNB is that, it becomes harder the longer the name, and when you start to use abbreviations. As a rule of thumb identifying a location within 7 key strokes saves lives. It is therefore important that place names are short and unambiguous.

The proposed name is in accordance with Council's Road, Street and Bridge Names Policy (25F).

Budget Implications:

The supply and installation of signage shall be funded from within the existing rural road maintenance allocation.

Enclosures (following report)

- 1 Blayney Shire Local and Family History Group Report 9 Pages

Attachments (separate document)

Nil

BLAYNEY SHIRE COUNCIL - BRIDGE-NAMING PROJECT **Carcoar-Millthorpe Road Bridge over Cowriga Creek**

Compiled by
Gwenda Stanbridge
Blayney Shire Local & Family History Group Inc. 2021



Above: Crossing on the Carcoar-Millthorpe Road at the Cowriga Creek - site of the new bridge.
Photo" G. Stanbridge

For the sake of consistency and following the precedent already set for the naming of bridges during 2018, the centenary year of the armistice, it is hoped that this bridge will also be named after a WWI soldier.

The following names of WWI soldiers who died as a result of action in the Great War are suggested, with their place of residence in the shire being the closest to the location of the bridge. As there were no Brown's Creek soldiers who died as a result of their war service during the period of WWI, service personnel have been suggested from the next closest areas - Tallwood and Carcoar. The names of the two Carcoar soldiers were previously submitted for consideration for the naming of bridges in Carcoar and vicinity in 2018 and have been reprinted below. The first profiled soldier was born at Tallwood and resided there for more than half of his short life.



PRIVATE BASIL NICHOLLS
died of wounds

Private Basil Nicholls (Tallwood)
Regimental Number 2798A; 9th Battalion
1895 - 1916

Local Memorials: *no longer listed in Blayney shire*; Orange Cenotaph; Methodist Honour Roll - Orange Uniting Church.

Medals: 1914-15 Star, British War Medal, Victory Medal

Almost five years after the death of Basil Nicholls, the students of the then Calvert School (re-named Tallwood) watched as Mr. Joseph Gleaves, a former AIF soldier, unveiled a memorial tablet erected by the students in memory of a former student at the school. Basil Nicholls, in whose honour the plaque was erected, received his early education at the school and was the only scholar to have enlisted during WWI. News of the day indicated that it was a very handsome tablet which was placed on the wall of the school-room.

A one-teacher school in the locality of Tallwood, the Calvert school was located on the Carcoar-Millthorpe Road, a short distance north of its intersection with the road to Forest Reefs, and initially named after the parish in which it was located. It was in this locality of Tallwood that, in 1895, Mrs. Annie Nicholls, gave birth to her first child, a boy, who was named Basil. Annie was the second wife of Edward Randal Nicholls, a local resident, also associated with "The Forest." The couple had married in 1894 after the death of Edward's first wife (1887) who was buried in the Millthorpe Cemetery. Basil was the fifth of Edward Nicholls' children. The latter already had two sons and two daughters from his first marriage. At least one of his older sons, Francis (Frank) Nicholls, appeared to have developed a close relationship with Basil throughout his childhood, which had a bearing on the young boy's later life. In 1896, Basil's sister, Ellinor (Nellie) was born, which completed the Nicholls family. Four years later, the family's life was tragically disrupted when his father, Edward Nicholls, died in 1898. He was subsequently buried in the Millthorpe Cemetery.

Annie Nicholls remained in Tallwood with her children and re-married two years later in 1900, this time to Henry Warburton whose property "Wheatfield" was also at Tallwood. This same year, Basil's step-brothers, Frank and John Nicholls, enlisted for service in the South African (Boer) War, both joining the NSW Imperial Bushmen. At the age of 5, these events must have left a deep impression on Basil, particularly on hearing stories of his step-brothers' South African experience, through their letters home and after their return in 1901. The following year another family event occurred when another step-brother was born. Albert Warburton, son of Henry and Annie Warburton was born in 1902. The same year Basil's formal education began when a school was opened in the Tallwood locality. The Calvert school, opened when Basil was about 7 years old. For the following six years his days were spent at the school or on his step-father's farm.

This routine was significantly altered during his 13th year (1908), when his step-father, Henry Warburton, retired from farming and the family moved to a house in McLachlan Street, East Orange. Basil enrolled in the Orange Superior Public School which later became known as the Orange District School in 1910. The family continued their affiliation with the Methodist Church after the move, Basil attending Sunday School in Anson Street. The year after his enrolment at the Orange School, the *Leader* newspaper in its school section published the following piece written by Basil Nichols (sic) of 5th Class.

THE KIND OF TEACHER I LIKE

The kind of teacher I like the best is an industrious well-informed teacher; one who takes an interest in the future welfare of his pupils. The reason why I like such a teacher is because a person may look up to and respect him, and also ask advice from him in times of difficulty.

By then, Basil would have been close to completing his education, whereupon he probably found work locally, until making the decision to leave Orange, moving away to be nearer his older step-brother, Frank, who was stationed at South Woodburn, between Grafton and Ballina, on the north coast. Frank Nicholls, after returning from the Boer War, had joined the N.S.W. Police Service and in 1909 had been appointed to the coastal community as constable.

Basil found work as a labourer, presumably on farms in the district, as his mother later gave his calling as farmer, when she completed his Roll of Honour Circular after WWI. At least one of his leisure activities was cycling, as he competed with other young men in a cycle road race from Coraki to Broadwater in 1913, coming 2nd. The next year, Australia declared war on Germany and the country's young men began to volunteer. Basil by then aged 19, was old enough to enlist, but waited until the following year. This time spurred on by news that one of his former Orange friends, Harold Corkett, had died after being wounded on Gallipoli. Annie Warburton commented on the Roll of Honour Card that the news had "strengthened his determination to help the Australians and their fight for liberty."

So it was that on 16 August 1915, Basil and four other Woodburn recruits were farewelled at a function in the town where presentations of gifts were made, a light supper was served, and dancing continued to a late hour. Two days later he signed the enlistment papers at Lismore, having already given the medical officer his age as being 21 years 5 months when in fact he was

only 20 years old. The medical examiner also recorded that Basil had a dark complexion, blue eyes and black hair. He was 5 ft 8 ins tall and weighed 10 st. 6 lbs.

Like other north coast soldiers he was assigned to a Queensland Battalion, being placed in the 6th Reinforcements of the 25th Battalion, which had been raised at Enoggera, just a few months before. Basil joined other recruits for some initial training in Queensland before he and other reinforcements embarked just two months later, on 21 October 1915, aboard the troopship "Seang Bee" at Brisbane, destination Egypt. After arriving there, training continued. Like his companions Basil would have been in awe of the pyramids, but less taken with the sand. Towards the end of February he was transferred from the 7th Training Battalion to another Queensland battalion - the 9th. This occurred just after his release from the 1st Australian General Hospital at Heliopolis where he had spent a week recovering from influenza. A month later, Basil and other members of the 9th Battalion embarked on board ship at Alexandria. This time their destination was Marseilles in France. On 3rd April 1916 he stepped foot onto French soil where he sent a postcard home to his mother Annie, before assembling at the Marseilles Railway Station with his battalion for the journey to northern France and the front.

After the long journey across France, the 9th Battalion were deployed on a relatively "quiet" part of the front near Armentières, at Fleurbaix, by mid April. Though part of the 3rd Brigade, the 9th Battalion had been "lent" to the 1st Brigade, as the latter's 3rd Battalion had been quarantined by army authorities. Their billets were situated in an area, just two miles from the front line, which was still partly occupied by French farmers, with some of their orchards still bearing fruit. But nonetheless, the unexpected could occur. Charles Bean, in recording the scene, commented - "strangely enough, it was in just such quiet surroundings, and about that very time, that the Anzac troops in France first experienced the power of the German artillery."

On 19th April 1916, the 1st Brigade, which included the "lent" 9th Battalion moved into billets, previously occupied by the English unit, Lancashire Fusiliers. The billets were farmhouses, barns and cottages situated along a peaceful country lane. The following day, one company of the Australians was surprised by the burst of a German shell on the road nearby. It was followed by other shells, one of which burst near the entrance of a hut and wounded several men. Charles Bean recorded that other men ran to help them, and the next shell burst among them. He continued ...

"Lieutenant Fothergill was calling the men to shelter, and many were clustering beneath the wall of the house, when the wall was struck and brought down by another shell, killing or injuring nearly fifty. The fire, which was that of a battery of 5.9 inch howitzers, continued for an hour and then ceased. Fothergill and 24 men had been killed and the medical officer (Captain McKillop) and 48 others wounded." Bean also noted that Lt. Fothergill had previously been a school teacher from Grafton and Muswellbrook in New South Wales and the doctor had come from Goulburn, also in New South Wales. Among the 48 men who were wounded that day was another New South Wales Welshman, formerly of Tallwood, Orange and Woodburn. His name was Basil Nicholls, just 20 years old.

Severely wounded with gunshot wounds to his chest, Basil was taken to the 7th Casualty Clearing Station situated at Merville, about four miles west of Fleurbaix. Despite the efforts of the British medical staff, Basil died on 22nd April 1916. He was buried the same day in the British Military Cemetery at Merville, by the chaplain attached to the hospital. When Red Cross workers later sought confirmation of the circumstances of his death, they were told that the cemetery in which he was buried was well cared for and the graves had been marked out by the Grave's Registration Committee.

When the news of Basil's death was received by Rev. C. P. Walkden-Brown, the Orange Methodist minister, he duly visited Annie Warburton to convey the news. Reported in the *Orange Leader* and later copied by the *Richmond River Herald and Northern Districts Advertiser*, it was said that though heart-broken, Annie bore up bravely. The *Leader* noted that Basil was "the only Tallwood native to don khaki when he left these shores" and that there would be a number of his Orange

mates who would shed a silent tear when hearing of his death. "He was a sterling good fellow and an ideal soldier, and played the game for what it was worth in glory, and not for what he could get out of it."

Two months later, Basil's postcard and letter, put in the mail at Marseilles, arrived in Orange. The *Leader*, in publishing the news, noted that Basil's news " was couched in hopeful terms unfortunately never to be realised." The time between its posting and Basil's death in France was just ten days. News of the young man's final hours was received by his mother the next January (1917). The Orange paper published copies of letters received by Annie Warburton from Sister C. B. Robb, the Sister in Charge of the 7th Casualty Clearing Station where Basil was taken after being wounded. As well, was a letter by the Commanding Officer of the same station, Lt. Col. A. Wear. Sister Robb wrote ...

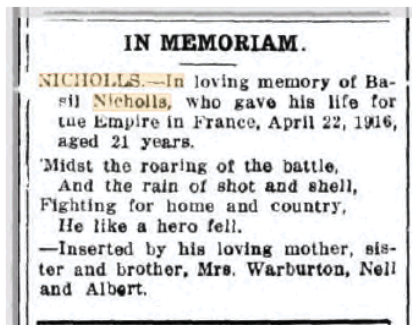
I was in charge of the station at that time... He was brought in along with a great many other Australians. He was very severely wounded in the abdomen and chest, suffering from shock, and was in a very collapsed condition. Everything was done for him that was possible. He was much too ill, unfortunately, to be able to give any message for his home people. This is a terrible time for us all, but I always feel for you, whose boys are so far away, it must be an even more anxious time.

The Commanding Officer explained that there had been many staff changes since the time of Basil's death. However he had managed to find the orderly who had nursed Basil, and was still at the station ...

He reports as follows: " From the time he came into the ward up to an hour before his death he spoke quite freely, of his home life and life in Australia. Before losing consciousness he remarked that he was determined not to die as he must see his parents again. He made a brave struggle for his life, but eventually lost consciousness and died quite peacefully." These are the words of the orderly who was with him to the end, and I hope they may be of some comfort to you. He was shot in the chest and abdomen for which an operation was performed.

Knowing the circumstances of Basil's treatment and death, though distressing, would no doubt have helped Basil's mother in her grieving. She subsequently joined the Soldiers Mothers, Wives and Widows' Association and became an active member of the War Chest Fund and Red Cross Society. In an obituary published in the Orange newspaper after her own death in 1935, it was said that her many friends in the town admired her for her generosity and care for anyone who needed help.

Annie had already made sure that Basil's name was included in the Orange Honour Roll published by the *Leader* newspaper, not long after he enlisted. It would also later be inscribed on a cenotaph in Robinson Park. In 1918 and 1919 the Orange Methodists ensured that his name was included on both the Methodist Sunday School Roll of Honour and a large timber Honour Board which was placed in the Anson Street church. Annie's husband, Henry Warburton, Basil's step-father, also paid for a tree to be planted in Orange's Memorial Avenue of Trees on Anzac Day in 1923. The avenue once extended from Lone Pine Avenue to Memory Park at Icely Road along the Bathurst Road in East Orange. Despite his connection with Tallwood and Forest Reefs, and his father's burial in Millthorpe Cemetery, Basil's only local remembrance in the former Lyndhurst Shire was initiated by the children and teacher of the Calvert school. His mother, when putting details on the official Roll of Honour Circular, stated that he should be acknowledged as primarily being associated with Orange. Perhaps it was this attitude that led to his name not being included on the Millthorpe Memorial Gates, as were soldiers from nearby Forest Reefs just a short distance from the Tallwood locality. The Calvert (Tallwood) School building was condemned in 1947, and a new school was built on a new site. It is not known what happened to the memorial plaque for Basil Nicholls. This act effectively removed all memory of Private Basil Nicholls connection to the Blayney district. 🐾



Above: Notice placed by Annie Warburton in the "Leader", 22 April 1918

Right: Photograph of the Orange Methodist Sunday School Honor Roll, published in the "Leader", on 4 February 1918. B. Nicholls name appears at the top of the right hand column.



References:

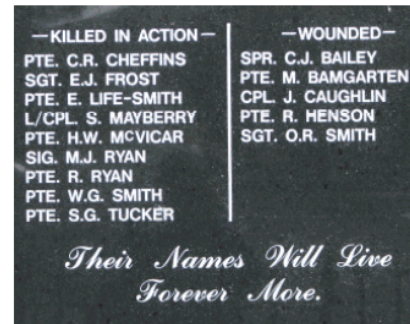
- o Australian Red Cross Society Wounded and Missing Enquiry Bureau Files, 1914-18 War 1 DRL/0428 - 2798A Private Basil Nicholls - www.awm.gov.au
- o Indexes of NSW Births, Deaths and Marriages - online
- o Barr, Frank: *Meeting the Challenge* - The History of Public Schools in the Blayney District; 1983
- o Bean, Charles, *Official History of Australia in the War of 1914-18 Vol. III The A.I.F. in France 1916; 1937*
- o Blayney Shire Local and Family History Group Inc., *Dear Mother* - A nominal roll of the men and women from Blayney and surrounding districts who served in the South African (Boer) War 1899-1902; 2002.
- o Cook, Kerrin, *A History Springs to Mind* - A History of Spring Hill and surrounding villages; 2002
- o Central West Libraries, *Centenary of WWI in Orange* - Harold Corkett & Basil Nicholls - www.centenaryww1orange.com.au
- o Roll of Honour Card - Private Basil Nicholls No. 2798 - www.awm.gov.au
- o Service Records of Private Basil Nicholls - www.naa.gov.au
- o Newspapers:
Daily Telegraph, 28 June 1916 (Photograph);
Leader (Orange) - 24 July 1909, 2 June 1916, 4 February 1918, 17 November 1919, 22 June 1921, 27 April 1923, 28 January 1935.
Richmond River Herald & Northern Districts Advertiser - 16 May 1916, 30 September 1913, 15 April 1919.

Lance Corporal Stanley Clyde Maybury / Mayberry (Carcoar)
1896 - 1918
Regimental Number 2936; 57th Battalion

Local Memorials: Carcoar

Medals: British War Medal, Victory Medal

** The AIF records for Stanley spell his surname as Maybury, as did newspapers of the day, however, NSW Birth registration records use the spelling Mayberry and his father Henry signed his name that way in official records. The spelling was also used on the Carcoar War Memorial (see right). Mayberry also appeared on the headstone of his father who died in 1935 and was buried in the Carcoar Cemetery.*



The fifth child of Henry (Harry) Mayberry and his wife Harriet, Stanley was born in Carcoar about May 1896. At the age of two, the same year as his youngest sibling was born (1898), Stanley's mother, Harriet, died. She had contracted measles and then, while in a weakened state of health, a further infection caused pleurisy, from which she died. Stanley's upbringing may have been left largely to his two older sisters, Helen and Sarah.

Stanley attended Carcoar Public School, and lived with his father and siblings in Jones Street, Carcoar. About the time he finished school, Stanley was reported as being a patient in the Carcoar Hospital after accidentally shooting himself in a foot with a pea rifle. Like his father he worked as a labourer and was known as Stan by the locals. When time permitted he played sport with local teams, being recorded as a member of the Carcoar B cricket team in 1915, scoring a duck against a visiting Cowra side on that occasion. The following year in September he caught the train to Bathurst and enlisted for service in the Australian Imperial Force at the Bathurst Military Camp. Subsequently he was placed in the 7th Reinforcements for the 57th Battalion and sent to camp in Sydney for training. The group embarked on the troopship "Afric" on Sydney Harbour on 3 November 1916. They disembarked at Plymouth in England on 9 January 1917. Five days later they marched into the Hurdcott Training Camp in Wiltshire, England, where Stan and his new mates spent three months undertaking training in preparation for service on the Western Front.

Private Maybury's first taste of France was at Etaples where he disembarked on 21st March 1917. Four days later he was joining the 57th Battalion in the field at Beaumetz, north-west of Amiens in France. It was spring and the weather still cool, raining and snowing the day he and another 66 reinforcements joined the battalion. Their introduction to the front line was short as the evening of the next day the 57th moved to billets, eventually to Villers au Flos near Bapaume, east of Pozieres in the Somme region. The battalion remained in the Bapaume area throughout April, with a few days of outpost duty at Morchies, but mostly spent at Mametz for a lengthy spell of rest, which included training and sport competitions; church parades on Sunday, and the occasional concert. The second week of May the battalion relocated to the front, where they were stationed on the Beugny Ytres Line, about 3 miles north-east of Bapaume. This was Stan's first real experience of front line work - trench maintenance and strengthening under heavy shell fire. Fatigue duty included carrying gas canisters for allied gunners. There were many wounded during enemy gunfire amongst the battalions, and a significant number of deaths, with burial parties also required. After 12 days the battalion was withdrawn and moved off the line to a tented camp at Biefvillers, north west of Bapaume. After such intense hostilities the 57th spent the rest of May and all of June in training and recreation, first at Biefvillers (23 days), then in billets at Contay, west of Albert. During this period there were also a number of route marches. Football was played and as it was by then summer, a cricket competition held amongst the various companies.

At the end of July 1917 the battalion moved north towards the Belgium border arriving at their billets in La Belle Hotesse on the 30th July. It remained there for six weeks, training each day, going on route marches and relaxing with various games and sports. During September tactical exercises were included as the men prepared to enter the war in Belgium. The battalion moved to the vicinity of Polygon Wood in the last week of September, and spent four days under very heavy shelling on the front line. Moving out of the line, the battalion travelled back to the vicinity of Ypres where they cleaned up themselves and equipment. During this period Stan contracted influenza and spent 13 days in hospital recovering. When he rejoined his unit it was at camp in Rossignol. The next major engagement was not until the end of November when the 57th took over a section of the line at Wyschaete in Belgium. By then it was winter and conditions cold. Most of the time the men spent in work parties improving trench conditions or picking up salvage. After two weeks on the line the men moved out to camps around Doudeauville in France, where they stayed for over two months, initially relaxing over Christmas/New Year, and then moving into the familiar pattern of mornings of training and drill, with afternoons of sport.

Their next move was to the front line near Messines. Entry was by single file, as their future posts were close to German lines. Still winter, the men had to endure shelling on both sides and minenwerfers launched from the German side. Night patrols were carried out in No Man's Land and work parties during the day. After three weeks on the line during the wet and cold of winter, the 57th was withdrawn from Belgium, eventually returning to familiar territory at Corbie in France by the end of March. In April they were established near Villers-Brettoneux, enduring frequent shelling and gas attacks. On Anzac Day in 1918, Stanley and his battalion participated in the counter-attack there which was a key victory for Australian Force. Throughout May they manned the line keeping the ground which had been gained in fighting. On 17 May Stanley was promoted to the position of Lance-Corporal. The battalion remained in the general area throughout June and into July taking turns in trench duty and work parties. Three weeks into July, Stan was given leave, which he spent in England. After two weeks leave he returned to the battalion then based at Allonville, north-east of Amiens, arriving on 6th August. The battalion was preparing to participate in what became known as "der Schwarz Tag" - the Black Day - of the German Army (the battle of Amiens.)



The village of Harbonnieres was in the southern sector of operations and it was tasked to be captured by the 57th and 59th Battalions. On this day Lance Corporal Stanley Maybury, fresh from leave and just 22 years of age lost his life. The unit diarist only indication of the retaliatory force on the day was to comment that there was shelling during the day and night. The Orange *Leader* newspaper, on 2 September 1918, in reporting news of his death said, "The sad news was received at Carcoar by telegram on Monday evening ... that Private Stanley Clyde Maybury had been killed in action in France on August 8th last. Stan left Carcoar about two years ago, and had seen considerable service in France. He evidently met his end on the first day of the recent big push of the Australian troops." Stan was buried in the Heath Cemetery at Harbonnieres, one of 984 Australians who also lost their life on the western front. The inscription on his grave simply reads "Born at Carcoar, 8 May 1896." 🌹

References

- 1901 NSW Census; Mayberry genealogy; BDM records - www.ancestry.com.au
- Service Records of Stanley Clyde Maybury - www.naa.gov.au
- Honour Roll Card of Stanley Clyde Maybury - www.awm.gov.au
- 57th Battalion Unit Diary - www.awm.gov.au
- 57th Australian Infantry Battalion - www.awm.gov.au
- Jones, Rhonda et al. *Blayney Shire Pioneer Register-Settlement to Federation*
- Blayney Shire Local & Family History Group Inc. - *Blayney & Surrounding Cemeteries Transcriptions of Headstones*
- McLachlan, Mat, *Walking With the ANZACS*
- Newspapers: *National Advocate*, 16 Dec 1898; *National Advocate*, 29 May 1911; *Cowra Free Press*, 6 Jan 1915; *National Advocate*, 14 Sept 1916; *Leader*, 2 Sept 1918
- Heath Cemetery Headstone Photograph - Gwenda Stanbridge

Private Walter Godfrey Smith (Carcoar)
1896 - 1918
Regimental Number: 7533; 34th Battalion

Local Memorials: Carcoar

Medals: British War Medal, Victory Medal

Walter Godfrey Smith was born in Carcoar towards the end of 1896. He was the 5th of ten children of Benjamin and Annie Minerva Smith (nee Stewart). They lived in Rodd Street, Carcoar and had married in 1885.

The Smiths were Church of England, and as such, Walter would have attended the Carcoar Public School as a child. His service records indicated that he had tried to enlist before 1917 but had been rejected because of defective eye sight. He had also admitted to having once been convicted of riotous behaviour. By the time 21 year old Walter presented himself to the Carcoar Dr. A W. Hawthorne to enlist a second time in 1917, enlistment requirements were less strict. The doctor noted that he had blue eyes, brown hair and a fair complexion. He was 5 ft 8 ins tall. The young man gave his occupation as labourer. Walter subsequently travelled by train to Sydney and was formally accepted into the 25th Reinforcements of the 13th Battalion at Victoria Barracks on 12 March 1917. After training at Liverpool in Sydney this group embarked on the HMAT Marathon on 10 May 1917 and sailed for England. Two months later the ship arrived in Devonport, England, where the reinforcements disembarked.



Walter's next journey was to Codford in England where he and his fellow soldiers joined the 4th Training Battalion on 20 July 1917. Four months later he proceeded to France where he was assigned to the Reinforcements for the 34th Battalion. He would remain with this Battalion for the rest of his service. On 21 November 1917 Walter Smith joined the battalion in the field in Belgium. The diarist for the 34th Battalion later commented that the reinforcements, a number of which were originally intended for the 13th Battalion, had physical conditions that were fair. Training was satisfactory "with the exception of Musketry which in many cases was below the desired standard."

It was by then late autumn and the battalion was moving to the front line trenches at Pont Rouge south of Warneton. For the rest of that month and throughout December, the 34th moved between the front line and rest area at Le Rossignol. Enemy activity was intermittent with occasional shelling or strafing. The weather gradually became cooler and there was much work to be done in improving trenches which were in a bad shape. Over the two days of 17 & 18th December, Walter, with the other troops voted in the Australian Conscription Referendum. Soon after the battalion moved into France to support relieve troops near Armentieres. Most of January 1918 Walter and his battalion rested and trained in Billels at Meteren before moving back towards the front line at the end of the month. The majority of February was spent in the Romarin Camp either training or supplying work parties. At the end of February (25th) the battalion was moved by light rail back to the Bas Warneton sector where it relieved the 40th Battalion. Winter days were now very cold though fine. During early March there was increased bombardment on both sides. On the 3rd March a brigade raiding party attacked the enemy line which included some of the 34th. Perhaps due to its success, two days later another raiding party was formed, but its members were less fortunate for it was met with great resistance from enemy machine guns. By the end of the day the young Carcoar lad was listed as missing in action. This was later changed to Killed in Action, Belgium.

Red Cross interviews were later held with some of Walter's 34th battalion comrades. in summary they recalled that on the 5th March 1918, Walter was being employed as a bayonet man during a raid on German trenches at Warneton. He had reached the enemy front line trench when a shell or possibly a stick grenade hit the parapets of the trench. He was severely wounded and lost consciousness. Witnesses stated that he was covered in blood, and though not dead, his condition appeared to be hopeless. He was unable to speak. The enemy barrage became so severe across No Man's Land that the battalion was ordered to retreat. Mortally wounded, he was left behind. Walter's body was never recovered.

After the war Walter's name was one of many recorded on the Menin Gate Memorial to the missing at Ypres in Belgium. His parents later received a Memorial Scroll and Memorial Plaque, as well as his medals - British War Medal and Victory Medal. The townspeople of Carcoar also ensured that his name was engraved on the Carcoar War Memorial.

Walter was one of three sons of Benjamin and Annie Smith to enlist. His brother, Frederick Ernest Smith (enlisted 17 February 1917) , also served in the 34th Battalion, and William Benjamin Smith (enlisted 5 July 1916) joined the 32nd Battalion.✎

References

- Australian War Memorial: Red Cross files & Unit Diary of 34th Battalion
- National Archives of Australia – AIF service records; Series B2455: Walter Godfrey Smith – www.naa.gov.au
- The AIF Project: www.aif.adfa.edu.au
- www.ancestry.com.au - Smith family Genealogy
- Newspapers: *Carcoar Chronicle*, 12 July 1935
- Walter Smith photograph- Blayney Honor Roll No. 1

13) CROWN LAND TRANSFER - SPRINGVALE LANE, MILLTHORPE

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Public Infrastructure and Services

File No: PM.AD.1

Recommendation:

1. That Council approve:-
 - a. the transfer of the residue Crown parcel (approx. 908m²) adjoining 82 Springvale Lane to Council as Public Road Reserve, and,
 - b. to undertake the closure of the residue parcel adjoining 82 Springvale Lane in accordance with the Roads Act 1993, and,
 - c. the sale of the residue parcel adjoining 82 Springvale Lane, subject to the applicant funding Council's road closure application fee, and all associated survey, legal and land purchase costs.
2. That a further report be presented to Council to consider any submissions lodged during the notification period for the road closure in accordance with the Roads Act 1993, and make a decision on approval for the road closure proposal.

Reason for Report:

To seek Council endorsement for the transfer of a Crown parcel adjoining 82 Springvale Lane, Millthorpe, from Crown Lands to Council with a view to the future purchase by the adjoining landholder, and to tidy up various other road matters in the vicinity.

Report:

Council has received a request from the owner of 82 Springvale Lane, Millthorpe to facilitate the transfer and future purchase of a 908m² residue parcel (Item 1. on attached map) of Crown Land from the Crown, to provide for improved access to their land.

The subject land is a residue of the original Portion 220 in the Parish of Graham, County of Bathurst, that was dissected when the Main Western Railway was extended from Bathurst in the late 1870's. The parcel is currently enclosed within the applicants land.

The applicant has previously initiated an application with Crown Lands to purchase the parcel, and was advised that this could occur. It is Crown Lands preferred long term outcome, but would take considerable time (multiple years) to progress.

The parcel is enclosed within the applicants land – 82 Springvale Lane, and maintained as part of the land, the Crown has advised the applicant to apply for a Crown Lands licence to authorise the occupation and use of the land in the interim.

Crown Lands advised an alternate way to progress the acquisition matter would be for Council to acquire all or part of the parcel for road, and either retain as part of the road network or sell to the applicant.

The parcel is extraneous to Council needs, and the applicant has indicated their desire to purchase the land from Council upon transfer. It is recommended that Council arrange for transfer of the subject parcel, and support the acquisition of the parcel by the applicant upon closure.

Should Council resolve to close this extraneous section of the road, Council is then required to undertake notification of the proposal (s.38B Roads Act 1993) by:-

- publication in the local newspaper,
- to all notifiable authorities,
- to adjoining owners,
- and others as prescribed in the regulation.

Additional road matters

It is noted that the establishment of the Main Western Railway corridor also resulted in another residue Crown parcel (Item 2. on **attached** map) that is part of the actually constructed Springvale Lane, and is recommended to be transferred to Council as Council Road reserve.

The constructed Springvale Lane (Items 3a and b. on **attached** map) extends across the Main Western Railway, and is currently Crown Road Reserve, maintained by Council. It is proposed to also make arrangements for transfer of this section to Council Public Road as per existing processes with Crown Lands.

Risk/Policy/Legislation Considerations:

Council maintains Springvale Lane.

Once transfer of the parcel as Council Public road is completed, the Roads Act 1993 and Road Regulation 2018 provide Council with a clear mechanism to progress the closure of this portion of road (Item 1).

Budget Implications:

The applicant has indicated their acceptance to fund all associated costs, which would ordinarily include Council's road closure application fee, survey, legal and land purchase costs.

Council needs to consider the preferred method of valuing the land to be purchased.

The area of the road to be closed is approximately 908m². A rudimentary valuation based upon the unimproved land value for the applicant's property is estimated at \$6,320.

It is however recommended that a formal valuation be undertaken by a suitably qualified valuer.

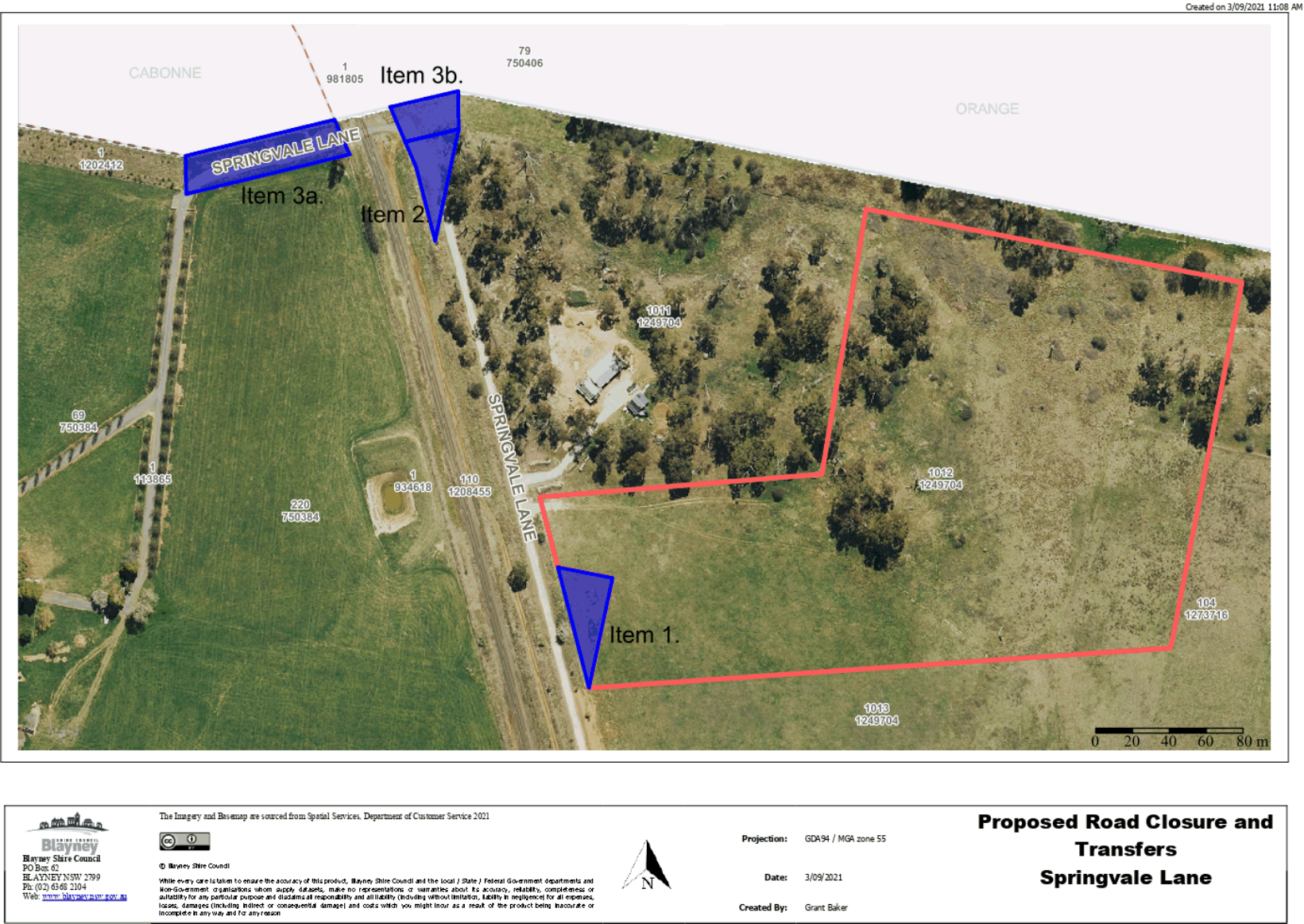
Enclosures (following report)

1 Locality Plan - 82 Springvale Lane

1 Page

Attachments (separate document)

Nil



**14) REPORT OF THE CENTRAL NSW JOINT ORGANISATION MEETING
HELD 12 AUGUST 2021**

Department: Executive Services

Author: Mayor

CSP Link: 2. Local Governance and Finance

File No: GR.LR.3

Recommendation:

1. That the Mayoral Report from the Central NSW Joint Organisation Meeting held 12 August 2021 be received and noted.
2. That Council write to the Minister for Regional Roads, the Hon Paul Toole, in support of the upgrades of the Great Western Highway between Lithgow and Katoomba.

Reason for Report:

To provide Council with the Mayor's delegate report on the Central NSW Joint Organisation meeting.

Report:

I attended the Central NSW Joint Organisation Board meeting on Thursday 12 August 2021 online via zoom.

Originally the JO had scheduled to meet at Parliament House in Sydney, however with the ongoing Covid crisis in Sydney, the decision was made to meet online rather than in the region.

The business paper is available on the Central NSW JO website https://www.centraljo.nsw.gov.au/content/uploads/210812_CNSWJO-Board-Agenda_Final_Web.pdf and the minutes are enclosed following this report.

Members have forwarded requests for the JO to lodge submissions, where all advice provided is within existing policy. All are available on the CNSWJO website at <https://www.centraljo.nsw.gov.au/submissions/>

The Board has requested member councils to support the proposed upgrades of the Great Western Highway between Lithgow and Katoomba Minister for Regional Roads, the Hon Paul Toole.

The Joint Organisation Review being undertaken by the Office of Local Government has not been made public at this time. Follow-up is being undertaken by the Board. In the meantime the Board is undertaking its own review of the Joint Organisation Model informed by a survey of members.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

- | | | |
|----------|--|---------|
| 1 | Minutes of the Central NSW Joint Organisation Board
Meeting held 12 August 2021 | 7 Pages |
|----------|--|---------|

Attachments (separate document)

Nil

Minutes of the Central NSW Board meeting 12 August 2021 via zoom

In Attendance

Cr I North	Bathurst Regional Council	Cr J Medcalf OAM	Lachlan Shire Council
Cr S Ferguson	Blayney Shire Council	Cr K Sajowitz	Oberon Council
Cr K Beatty	Cabonne Council	Cr R Kidd	Orange City Council
Cr B West	Cowra Shire Council	Cr K Keith OAM	Parkes Shire Council
Cr P Miller	Forbes Shire Council		

Mr D Sherley	Bathurst Regional Council	Ms R Fagan	RDACW
Ms R Ryan	Blayney Shire Council	Mr L Smart	RDACW
Mr B Byrnes	Cabonne Council	Ms A Murphy	OLG
Mr P Devery	Cowra Shire Council	Ms G Collins	Regional NSW
Mr S Loane	Forbes Shire Council	Ms J Bennett	CNSWJO
Mr G Tory	Lachlan Shire Council	Ms M Macpherson	CNSWJO
Mr G Wallace	Oberon Council	Ms K Barker	CNSWJO
Mr D Waddell	Orange City Council	Ms A Thomas	CNSWJO
Mr K Boyd	Parkes Shire Council	Ms C Griffin	CNSWJO
Mr G Rhodes	Central Tablelands Water	Ms V Page	CNSWJO
Cr J Jones	Cabonne Council		

Meeting opened at 9:00am

1. **Welcome**
2. **Acknowledgement to Country and Welcome from the Chair, Cr John Medcalf OAM.**
3. **Apologies applications for a leave of absence by Joint Voting representatives**

Cr M Liebich, Cr D Somerville, Mr M Chalmers, Ms K Purser

Resolved	Cr R Kidd/Cr I North
That the apologies for the Central NSW Joint Organisation Board meeting 11 August 2021 listed above be accepted.	

4. Speakers

9.00am The Chair welcome Ms Steph Cooke, Parliamentary Secretary for Regional Health and Member for Cootamundra and Frances Crowley, Electorate Officer.

Follow-up

1. Ms Steph Cooke to take offline about the Maternity Services in Parkes and Forbes;
2. The region wants to see Iga by Iga data for vaccinations;
3. Support for Tresillian in Cowra; and
4. Seeking an update from Ms Cooke on the review of rural workforce.

9.28am Ms Steph Cooke, Parliamentary Secretary for Regional Health and Member for Cootamundra left the meeting

Ms R Fagan joined the meeting at 9.07am

Mr Greg Tory and Mr Garry Wallace joined the meeting at 9.13am

Cr R Kidd joined the meeting at 9.27am

5. Chairman’s Minute – Nil

6. Minutes

Confirmation of the Minutes of the Central NSW Joint Organisation meeting 3 June 2021 held in Orange.

Resolved	Cr R Kidd/Cr K Keith
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 3 June 2021 held in Orange.	

7. Business Arising from the Minutes – Matters in Progress

Resolved	Cr I North/Cr K Sajowitz
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested	

9.38am The Chair welcomed the Hon Paul Toole, Minister for Regional Transport and Roads, and Member for Bathurst and Nicholas Chilton, his advisor

Follow-up

1. The Central West Orana Transport Plan is in final stages it will be aligning with the work done by DPIE.
2. Fixing local roads program Round 3 is coming soon and fixing country bridges, to be announced in October, the next round for timber bridges.
3. Regarding Blayney Demondrille, Minister will ask TfNSW to come back to update.
4. Minister seeking support from the JO and individual Councils for a duplication for Central West over the Mountains.

10.05am The Hon Paul Toole and Nicholas Chilton left the meeting,

10.05am The Chair welcomed the Hon Dr Geoff Lee, Minister for Skills and Tertiary Education, Member for Parramatta and Nick Karam, his advisor.

Follow-up

Regarding training water operators, the Minister will ask Training services to focus on water training.

10.33am Hon Dr Geoff Lee, Minister for Skills and Tertiary Education, Member for Parramatta and Nick Karam, his advisor left the meeting.

Cr Ken Keith left at 10.25am

10.34am The Chair welcomed The Hon. Melinda Pavey, Minister for Water, Property and Housing, Member for Oxley and his advisor Mr Angus Mackie.

Follow-up

The JO Board to follow up with the Minister’s and Deputy Premier’s Offices for a joint media release on the importance of the Wyangala Dam project.

11.00am The Chair welcomed the Hon John Barilaro, MP Deputy Premier, Minister for Regional New South Wales, Minister for Industry and Trade and Member for Monaro and Advisor Georgina Williams.

Actions

1. Members raised issue about Cowra on Tresillian needing to be in the Master Plan. Supports a model, will chase up with Steph Cooke's Office;
2. Vaccination figures will be made available by Iga;
3. Regarding any stimulus money, with tight timeframes - anyone experiencing pushback on extensions to let the Deputy Premier know. In this current climate extensions must apply;
4. The Deputy Premier's commitment and the election commitment to raising the wall at Wyangala remains- however the costs of the Biodiversity Offset Scheme makes development very difficult;
5. Takes on notice being briefed about the Joint Organisation review.

11.37am the Hon John Barilaro, MP Deputy Premier, Minister for Regional New South Wales, Minister for Industry and Trade and Member for Monaro and Advisor Georgina Williams left the meeting.

11.37am The Chair welcomed the Hon Matthew Kean, Minister for Energy and Environment and Member for Hornsby and his advisors Dimitry Palmer and Anthony Brewster.

Actions

1. Cabonne to write formally about barriers to development of their vision for solar energy production.
2. JO representatives to meet with Minister's representatives regarding procuring electricity around contracts we are seeking support to enable councils to engage in renewable energy.

12.05pm the Hon Matthew Kean, Minister for Energy and Environment and Member for Hornsby and his advisors Dimitry Palmer and Anthony Brewster left the meeting.

Kent Boyd left meeting at 12.10pm

Frances Crowley left meeting at 12.11pm

8. Reports on Statement of Regional Strategic Priority

Priority One: Inter-Council Co-operation

a. Financial Report

Resolved	Cr K Beatty /Cr B West
That the Board note the Financial Report.	

b. OLG Capability Building Stage 2 Funding Agreement

Resolved	Cr K Sajowitz/Cr B West
That the Board note the report on the OLG Capability Building Stage 2 Funding Agreement and	
1. Lodge a project plan with the following inclusions:	
a. a \$35K investment in a Public Relations campaign responding to Covid to be developed with members;	
b. a \$25K Workforce Development Plan for Water and Wastewater to be developed;	
c. regional strategic support for IP and R to both support members and inform the next Statement of Strategic Regional Priority where CNSWJO contributes \$20K; and	

d. support for projects in energy and waste to support collaboration with key agencies and stakeholders for \$70K; and
2. Thank the Minister for her ongoing funding support.

c. Service Level Agreement Report

Resolved	Cr P Miller/Cr K Sajowitz
That the Board notes the report on the Services Level Agreement Report and adopt the Staff Employment and Hosting Policy.	

d. Best Practice in Aggregated Procurement

Resolved	Cr B West/Cr K Beatty
That the Board notes the report on Best Practice in Aggregated Procurement and	
1. Adopt the heads of consideration for aggregated procurement activities, contribution to income and expenditure in budgetary and strategic considerations' reporting; and	
2. Receive the suite of BPAP documents at the November Board meeting for consideration with a view to adoption.	

e. Energy Program

Resolved	Cr K Sajowitz/Cr K Beatty
That the Board notes the report on the Energy Program and	
1. Note the advice on a regional approach for solar panels and batteries with further scoping work to be undertaken with GMAC on options in due course;	
2. Support the RACE for 2030 application on understanding and alleviating network constraints;	
3. Communicate to the EV industry that Central NSW is EV-supportive and should be highly considered in their applications under the NSW Government's funding for ultra-fast EV charging and for fast charging under the upcoming ARENA funding round; and	
4. Approve a regional grant application for destination chargers for interested member councils.	

Priority One & Four: Energy Program & Regional Water Security

f. Report on the NSW Government's Pumped Hydro Recoverable Grants Program

Resolved	Cr B West/ Cr K Sajowitz
That the Board note the report on the NSW Government's Pumped Hydro Recoverable Grants Program and endorse the JO to work with CTW, key member Councils and identified stakeholders including Water NSW and Water Infrastructure NSW on potential co-funding for a grant application.	

Priority Two: Regional Prosperity

g. Tourism PR Visitor Economy Strategy

Resolved	Cr B West/ Cr K Sajowitz
That the Board note the Tourism PR and Visitor Economy Strategy report and	
1. Adopt the priorities for the next twelve months as:	
a. Codeveloping and delivering with members a PR campaign responding to Covid including \$35K from the OLG Capacity Building Fund;	
b. Progressing options advice for members for data;	
c. Review the advocacy plan to be considered by the next Board;	
d. Scoping report on a collaborative project with DNCO on the value tourism in this region to be resourced in-house;	
e. A report on tourism infrastructure priority to the Board;	
f. Any training as requested by the Tourism Managers that can be delivered by the CNSWJO Training Service; and	

- g. High level marketing campaign codeveloped with Tourism Managers providing direction to PR, Social Media and broad direction CNSWJO services; and
2. Note the PR value from CNSWJO activities for the past twelve months was \$2.44m.

Bathurst Regional Council left the meeting at 12.20pm

Cr Reg Kidd returned 12.22pm

h. Skills, Workforce and Housing Report

Resolved	Cr B West/ Cr K Beatty
That the Board note the Skills and Workforce Report and	
<ol style="list-style-type: none"> 1. Nominate the Executive Officer to be a member of the Local Jobs and Skills Taskforce; 2. That the Regional Leadership Executive will be seeking a member from the Joint Organisation to be part of its Central West Orana and Far West Workforce Development Sub-Committee; 3. Note the Draft Terms of Reference for the Central West Orana and Far West Workforce Development Sub-Committee 4. Support the efforts by the Regional Growth and Development Corporation in seeking a dedicated resource to coordinate skills and workforce for the Special Activation Precinct; and 5. Note the advice regarding potential “Grow Our Own” activities that could be undertaken to support Council workforce and receive a business case to inform JO prioritisation for the incoming Board after the election in December 2021. 	

Priority Four: Regional Water Security

i. Water Update

Resolved	Cr R Kidd/ Cr K Sajowitz
That the Board note the Regional Water report and	
<ol style="list-style-type: none"> 1. support feedback to be provided by the JO through the Executive in consultation with members and in line with Board policy on DPIE Water’s Roadmap to an improved regulatory framework; 2. seek advice from DPIE on innovative water security projects in NSW and their enablement; and 3. seek a Joint or JO media release on the iron clad support for the Wyangala Dam Project, with the Portfolio Minister and Deputy Premier. 	

8. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020

Resolved	Cr R Kidd/ Cr P Miller
That the Board note the Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority and	
<ol style="list-style-type: none"> 1. endorse the submissions to the <ol style="list-style-type: none"> a. Joint Standing Committee on road safety, response to the inquiry into mobile speed camera enforcement programs in NSW; 2. prepare a submission to the <ol style="list-style-type: none"> a. Transport for NSW (Transport) on the(REF) and Concept Design for the proposed Medlow Bath Upgrade; b. DPIE on the Regional Housing Taskforce; and c. Committee on Community Services inquiry into and report on options to improve access to existing and alternate accommodation in order to help address the social housing shortage in NSW 3. progress a collaborative approach to regional support for members in developing their Community Strategic Plans (CSPs) including: <ol style="list-style-type: none"> a. twelve month support for a regional support group of Council staff undertaking IPandR; b. advice to the next round of the CNSWO Statement of Strategic Regional Priority; and 	

- c. leveraging the Regional Leadership Executive to provide better State support to the CSP development;
4. note advice on the Central West and Orana Regional Plan Review;
5. note the advice on The Inland Rail Interface Improvement Program (II Program) – Productivity Enhancement Program (PEP);
6. note the cost savings of \$2.2m in the 2020/2021 FY;
7. note the grant funding of \$736k in the 2020/2021 FY;
8. write a support letter to Steph Cooke regarding the funding for the Tresillian and Gidget Foundation Australia to open a new Regional Family Care Centre in Cowra;
9. write to the Deputy Premier thanking him and making reference to the commitment around extensions with funding deadlines; and
10. write to Minister Toole, supporting the upgrades to the GWH.

10. Confidential: Contract for Safety Compliance Training

Resolved	Cr B West/Cr K Sajowitz
That the Board:	
<ol style="list-style-type: none"> 1. Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above; and 2. correspondence and reports relevant to the subject business be withheld from public access. 	

left meeting at 12.38pm, RDACW, OLG and Mr Gavin Rhodes.

Resolved	Cr B West/ Cr S Ferguson
That the Board note the confidential report for the Contract for Safety Compliance Training and	
<ol style="list-style-type: none"> 1. Accept the tenders from, and enter into contracts with the following service providers on behalf of member councils: <ul style="list-style-type: none"> • Admire Workplace Safety • Allens Training • Allied Risk Solutions • Australian Training and Consulting • Midd-West Risk Management • Play Safety Training Group • Rojo Emergency and Safety Training • Sitetrain • Strategic Services (Local Government Training Institute) • Succeed Training 2. Delegate the signing of contracts to the Executive Officer; and 3. Advise all tenderers of the decision in accordance with clause 179 of the Regulation. 	

Resolved	Cr B West/Cr K Sajowitz
That the Board resumes open session.	

11. **Late reports – Nil**
12. **Matters raised by Members -Nil**
13. **Notices of motions/Questions with notice - Nil**
14. **Speakers to next meeting**
15. **Next meeting**
GMAC – 28 October 2021

Board – 25 November 2021 – either in Canberra or via zoom with Federal Minister meetings.

Meeting close 12.54 pm

Page 6 is the last page of the Central NSW Joint Organisation meeting 11 August 2021

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

15) SALE OF PART DUNGEON ROAD, KINGS PLAINS

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.